

BRINDLE PARISH COUNCIL

MINUTES OF A MEETING OF THE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 04 September 2023 at 7.30pm

at Brindle Community Hall, Water Street, Brindle PR6 8NH

Present: Cllr Darren Cranshaw Chair
Cllr David Metcalfe Vice-Chair
Cllr Louise Croasdale, Cllr Cath Singleton, Cllr John Swann Parish Councillors

In attendance: PC Carl Exley, Mrs Jenny Ashcroft, Mrs Liz Whelton, Mr Chris Welton, Mrs Gemma Webster and Miss Isla Webster

Agenda Item:

1 Apologies for absence

Apologies received from Cllr Pauline McGovern, Cllr Bill Nelson, Cllr Barbara Robinson and Cllr John Baldwin.

2 Disclosure of personal or prejudicial interests

Members were reminded to declare any interests they might have.

The Chairman declared a non-prejudicial interest as Brindle Parish Council's representative of the Lancashire Association of Local Councils and as Trustee of Brindle Community Hall (Brindle Parish Institute).

3 Minutes of the Last Meeting Held

The Minutes of the last meeting held on 17 July 2023 were agreed as a true and correct record for signing by the Chair.

4 ADJOURNMENT: PUBLIC PARTICIPATION SESSION

The members of public present raised the following issues:

(i) Road Safety

Speeding

Members of the public raised concerns about, and made suggestions to improve road safety within Brindle, which were discussed.

The meeting was advised that decisions in relation to road safety are evidence based and currently, the statistics for accidents, incidents or near misses within Brindle are very low. All of these should be reported to Lancashire Constabulary on 101 or to the Lancashire Road Safety Partnership ("LRSP") at lancroadsafety.co.uk.

The meeting was advised that works are to be done by LCC including repairing/refreshing white lines at safety critical locations, the inspection and repair of road signs and the reinstatement of red bar markings, where necessary. Additionally, temporary signage has been installed.

Resolved that a request would again be made for a pneumatic road tube to measure speed and number of vehicle movements within the village.

Smithy Lane/Places for People ("P4P")

Brindle Parish Council welcomes the excellent and ongoing work by Mr S Atherton with P4P and village residents. A voluntary agreement is in place with P4P regarding the use of the Smithy Lane by P4P and its contractors and there is some evidence of improvement.

A further meeting is scheduled for October 2023.

(ii) Condition of stiles/gates on Public Rights of Way ("PROW")

A member of the public has compiled a list using what3words of those stiles/gates of concern.

Chorley Ramblers do not currently have volunteers to survey the PROW within Brindle. Landowners are responsible for the repair/maintenance of stiles/gates but any works are limited by resources, finance and time.

Resolved that the relevant landowners would be approached to request repair/maintenance of identified stiles/gates. Enquiries would also be made as to potential grants/support from LCC.

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Police Liaison

PC Exley attended and provided the following crime and incident updates:

- (i) When excluding M65 incidences, there were 12 police logs for Brindle with 2 crimes (1 burglary and 1 assault). This compared with 13 police logs for Brindle up to August 2022 with 2 crimes (2 assaults).
- (ii) In terms of road safety, all accidents, incidents or near-misses should be reported to Lancashire Constabulary on 101 or to the LRSP.

- (iii) Reports can also be made to Lancashire Constabulary of fly tipping and/or anti-social behaviour. Investigations/enforcements would be made within constraints as to budget and resources.

6 Community Hall

The Chair, as Trustee of Brindle Community Hall welcomed all to attend the Centenary Celebrations at Brindle Community Hall on 09 September 2023.

7 Highways and Road Safety Matters

- (i) M65 and M61 Underpasses

Both had been inspected and cleared. Neither Highways England, LCC nor Chorley BC accept responsibility for lighting in the underpass.

Resolved to make enquiries as to responsibility to request lights are repaired and maintained.

- (ii) Top O'th' Lane Road Markings

Cllr Cullens to report

- (iii) Hedging on Holt Lane and tree on Top O'th' Lane

Resolved

- (iv) Road Safety

See Public Participation Session

- (v) British Gas/Cadent Box

British Gas/Cadent have not approved the painting of the crash barrier and crash barrier caps. Potted plants permitted. Options discussed.

8 Chorley Borough Council and Lancashire County Council update

No update

9 Planning Matters

Applications Received

Application	Proposed Development	Location
23/00659/PIP	Permission in principle application for up to 5 new dwellinghouses.	Jack Green Farm Oram Road, Brindle
23/00623/FULHH	Single storey rear extension (following demolition of existing conservatory).	15 Smithy Close Brindle
23/00613/FULHH	Erection of detached outbuilding (garage) and store.	Beech Cottage Water St, Brindle

Details of the above had been circulated to all Councillors, and discussions were held at the meeting. Observations were made and Chorley Council will be informed.

Cllr Singleton declared an interest in the application for development at Beech Cottage and left the meeting for this item.

Application	Proposed Development	Location
23/00712/FUL	Conversion of barn to form 4 no dwellings, erection of 3 no. dwellings and detached car port (following demolition of 5 no. existing buildings.	Head O'th Marsh Farm, Sandy Lane, Brindle
23/00713/LBC	Application for listed building consent for the conversion of barn to form 4 no dwellings and erection of 3 no dwellings following demolition of existing buildings	Head O'th Marsh Farm, Sandy Lane, Brindle

Details of the above had been circulated to all Councillors. In view of the short notice of the planning applications at Head O'th Marsh Farm, consideration of them is to be deferred with Councillors submitting their views to the Clerk for circulation to the Parish Council and then submission to Chorley BC.

Enforcement

None

Determined Applications

Application	Proposed Development	Location	Outcome
23/00272/LBC	Application for listed building consent for alterations to existing boundary treatments including removal of a section of existing wall and erection of new wall and gate, replacement of boundary fence and removal of stone pillar	Breworth Manor, Marsh Lane, Brindle	Grant Listed Building Consent
23/00623/FULHH	Change of use of an agricultural building to a mixed-use building comprising agriculture, storage and distribution and general industrial, and erection of an extension to an existing mixed-use building (retrospective)	Breworth Fold Farm, Marsh Lane, Brindle	Refuse Full Planning Permission
23/00413/CLPUD	Application for a certificate of lawfulness for a proposed retractable patio awning	22 Barleyfield Bamber Bridge	Grant Certificate of Lawfulness

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Parish Finances

- (i) Documents are still awaited from the Bank, despite repeated requests. A complaint has been made with the Bank and fees charged against the account for provision of documents not

received, have been removed. The AGAR and VAT return will be completed as soon as the bank documents have been received.

Internet banking has been set up and a policy will be established for making electronic payments to ensure transparency.

- (ii) It was agreed that a £100 grant would be made to the Community Hall Trustees for the centenary celebrations.

Cllr Cranshaw declared an interest as Trustee of Brindle Community Hall (Brindle Parish Institute) and left the meeting for this item.

11 Insurance

Resolved that payment has been made and insurance is in place.

12 Accounts for Payment

- (i)

Name	Details	Amount
Brindle Community Hall	Room Hire for 04.09.2023	£20
Whitehead & Aldrich	Payroll	£108.00 (including VAT)
Katherine Milnes	Clerk Salary x 2 months	£1040
Katherine Milnes	Reimbursement ILCA Course Fee	£144
Easy Web Sites	Initial Set Up Fee	£600 (including VAT)

Copy invoices were circulated prior to and were available for inspection at the meetings. The accounts were approved, and cheques signed.

- (ii)

Payments to Easy Web Sites of a monthly sum of £27.60 by direct debit through a third party provider and payment of the Clerk's salary (less expenses) on a monthly basis of £520 by SO approved.

13 Payroll

Advised that the new professional fees rates for Whitehead and Aldrich had taken effect.

Resolved that the intention is for the Clerk/RFO to take over payroll responsibilities at the start of the financial year 2023/2024.

14 New Website

The new site is up and running and all historical Agendas and Minutes have been uploaded and the Clerk/RFO has administrative authority.

A Register of Interests for all Councillors needs to be updated and displayed.

Resolved that the Clerk would put this in hand.

15 Environmental Issues and Concerns

- (i) Fly Tipping, Holt Lane

An interview was scheduled for the w/c 04.09.2023, the earlier interview having not taken place. An updated is awaited. Lancashire Constabulary have been notified.

(ii) Abandoned Vehicle

Chorley BC advised it was not its responsibility. The vehicle and seemingly linked vehicles were still using the laybys at Top O'th Lane.

16 Grant Request

A request had been received for a grant for the Brindle Over Fifty Fives. Resolved that a grant of £150 would be made, subject to evidence of solvency.

17 Public Right of Way Local Delivery Scheme and Biodiversity Small Grant Scheme

The paperwork had been distributed to all Councillors prior to the meeting. It was discussed and resolved that an application would be made for both schemes.

18 Future Parish Council Projects

A list of potential projects had been circulated to all Councillors prior to the meeting. Due to time constraints, this item would be discussed at the next meeting.

It was resolved that the Clerk/RFO would make enquiries in relation to the notice boards.

19 Any Urgent Business

None

20 Date of Next Meeting

23 October 2023 at Brindle Gregson Lane Methodist Church at 7.30pm.

Signed _____ Chair

Date _____