

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 9TH AUGUST 2021
AT THE COMMUNITY HALL
WATER STREET BRINDLE.
PRESENT:-**

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS Ms L. CROASDALE, DR. Ms P. McGOVERN, W. NELSON AND
MRS B. ROBINSON.**

**ALSO IN ATTENDANCE: COUNTY COUNCILLOR A.CULLENS AND DISTRICT
COUNCILLOR S. CHAPMAN:**

The Chairman (Councillor D. Cranshaw) on behalf of the Parish Council welcomed County Councillor Cullens and District Councillor Chapman who were attending their first meeting.

5104. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted from Councillors J.Baldwin and J. Swann.

5105. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one did so at this stage.

5106. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 28th June 2021 having been previously circulated were approved as a correct record and signed by the Chairman (Councillor D. Cranshaw).

5107. VACANCY:

The Clerk reported the current situation regarding the outstanding vacancy on the Parish Council this would now be advertised.

5108. PUBLIC PARTICIPATION SESSION:

**AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT THE PARISH
COUNCIL CONTINUED WITH THE ITEMS ON THE AGENDA:-**

5109. POLICE LIAISON:

(A). POLICING:

The police were not present but had been informed by a member of the Parish Council regarding the theft of stone flags. CCTV footage had been made of the theft and offered to the police.

This had not been acknowledged and they would be asked to respond as soon as possible.

In the meantime a photograph of the vehicle involved in the theft would be circulated to see if anyone could identify the type of vehicle or whether it had been seen elsewhere in the Parish.

Anti Social behaviour was taking place at the underpass on the M65 and an incident was reported of youths trespassing on adjoining land and buildings.

These incidents would be reported to the police.

There had been a range of consultations circulated since the last meeting regarding various topics.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

5110. COMMUNITY HALL:

A report was presented on current developments. District Councillor Chapman had been appointed Chorley Council's representative on the Management Committee.

There still remained a vacancy for a Parish Council representative.

The Parish Council was thanked for its donation towards the cost of landscaping at the Community Hall.

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interest in this matter in respect of being a representative of the Parish Council on the Community Hall Management Committee.

5111. LALC Report:

The Chairman (Councillor D. Cranshaw) in his role as Chairman of the Association circulated updates from LALC on current issues. Various consultation documents had been circulated since the last meeting.

At a recent meeting representatives from LALC had received a presentation from the Environment Agency on their role in dealing with flooding.

At the next meeting of LALC there would be a presentation on policing by the new Police and Crime Commissioner Snowden,

It was suggested that he be asked about police attendance at Parish Council meetings.

The 77th LALC AGM would be held on 20th November 2021 via Zoom.

Notification of delegates was required by 15th October 2021 and details of any resolutions to be considered at the Annual Meeting were required by the same date.

Further consideration would be given at the next meeting to the appointment of delegates and any possible resolutions for discussion at the AGM.

The Chairman (Councillor D. Cranshaw) declared an interest in this matter being Chairman of the Association.

5112. HIGHWAY MATTERS:

(A). FLOODING - WATER STREET:

At the last meeting it was reported that the County Council had agreed to contact the landowners, asking them to consider implementing their own measures to reduce the amount of water that reaches the highway by utilising storage or slowing the water on their land.

No progress had been made on this and County Councillor Cullen would take this up with the Highways Cabinet Member at the County Council.

Similar problems of flooding were occurring in Pippin Street.

The County Council would be asked investigate.

(B). MINTHOLME CROSSING - TEMPORARY ROAD CLOSURE:

The crossing would be closed temporarily from 23.30 hrs on Saturday 14th August until 07.30 hrs or until completion of the work on Sunday 15th August. The closure was to allow Network Rail to carry out work to the crossing. The alternative route is Gregson Lane - Daub Hall Lane - Hoghton Lane - The Straits - Blackburn Old Road - Sandy Lane - Hillhouse Lane.

(C). FOOTPATHS:

The County Council had been asked to repair the stile on the footpath near the M65 underpass.

Following an article in the Lancashire Post about a walk centring on Workhouse Lane. two stiles needed attention and this was reported to the Countryside Service.

The County Council had asked if the Parish Council wished to participate in their Annual Rights of Way - Local Delivery Scheme.

It offered a grant of £500.00 towards the upkeep of rights of way.

In the past it had been decided not to participate as the work involved was extensive to secure a small amount of grant.

The Parish Council was hoping to carry out its own footpaths scheme.

It was decided not to participate in the County Council Scheme.

(D). WITHNELL FOLD NATURE RESERVE:

At the last meeting a Member of the Public requested information regarding the nature reserve.

The reserve was the responsibility of the County Council and had fallen into neglect despite some work being carried out by the Countryside Service some time ago.

The County Council had agreed to the request for a site meeting and had asked the Parish Council to suggest dates.

(E). GIANT HOGWEED:

An infestation of giant hogweed was reported at Duxon Hill/Windmill Lane and possibly at a site in Pippin Street.

It was subsequently decided that there was no hogweed in Pippin Street.

The Environment Agency had replied that giant hogweed was not reportable to them. It was the landowner's responsibility to control these plants.

They only offered advice on its management and treatments which were available to eradicate the growth and spread.

It was an offence to plant or cause Giant Hogweed to spread in the wild under the Wildlife and Countryside Act 1981 and was reportable to the local police (wildlife liaison officer).

Landowners were required to control any [giant hogweed](#) on their land, but they did not have to remove it as the natural growth and spread was not illegal. However, allowing invasive non-native species to spread onto land outside of the ownership or control of the landowner could be seen as an offence.

Also causing invasive non-native species to spread by removing or disposing of it incorrectly would be illegal.

The Police and Local Authorities may take enforcement action if a landowner caused or allowed invasive non-native species to spread to land outside their boundaries. They had the power to issue notices for invasive non-native species like [giant hogweed](#).

Chorley Council and the police would be asked to look into the situation relating to hogweed in the Parish.

(F). GINNEL SMITHY CLOSE - SANDY LANE:

Issues regarding raised manholes, the defective street light, the rat problem and overgrown hedges; County Councillor Cullens had taken these up with the County Council. Chorley Council had been told about the rats.

County Councillor Cullens had asked if the street light was now operative but it was not known whether this was correct.

The footpath from the ginnel carried on behind Smithy Lane and was overgrown

The County Footpaths Officer would be notified.

It was suggested that the ginnel be resurfaced with a tarmac or crushed stone surface.

Estimates would be obtained for these alternatives.

(G). HIGHWAY FAULTS:

The County Council had issued a poster giving contact details for reporting highway faults which had been put on the notice boards.

(H). HIGHWAYS REVIEW:

County Councillor Cullens reported that the County Council was currently reviewing its policies concerning highways.

(I) PIPPIN STREET:

Some time ago it was reported that a hump had been constructed at the entrance to Pippin Fold Pippin Street which protruded onto the highway. The County Council had agreed to investigate but no action had been taken.

The County Council would be asked to look into this again.

5113. CHORLEY COUNCIL REPORT:

Details of the matters affecting the Parish Council were reported. Neighbourhood Working was to restart in November which allowed small projects to be carried out in parishes.

5114. PLANNING REPORT:

(A) Decisions:

The following decisions on the applications had been made since the last meeting of the Parish Council:-

1. Application for listed building consent for works in association with the conversion of the barn to a dwelling house as permitted under planning permission 19/00705/FUL (Conversion of barn to house and erection of detached garage) Tullis Farmhouse Barn Sandy Lane (App no 21/00547/LBC). - Granted.

2. Prior approval application under schedule 2 Part 3 Class Q(a and b) of the Town proposed change of use of agricultural building to dwelling house Jack Green Farm Oram Road. (App no 21/00352/P3PAO).- Prior approval refused.

3. Prior approval under Part 3 Class Q of the Town and Country Planning (General Permitted Development) Order (England) 2015(as amended) for proposed change of use of an agricultural building to two dwelling houses Pippin Fold Pippin Street (App no 21/00613/P3PAO.) - Prior Approval Granted.

4. Retention of ground mounted solar panel array Crabtree House Hillhouse Lane (App no 21/00115/FUL). - Granted.

5. Two storey side extension Rose Cottage Oram Road (App no 21/00553/FULHH) - Granted.

(B). APPLICATIONS:

The following applications had been submitted since the last meeting.

1. Erection of agricultural livestock building and agricultural storage building Tullis Farm Sandy Lane. (App no 21/00610/FUL).
2. Single storey rear extension (following demolition of existing conservatory) 22 Smithy Close . (App no 21/00791/FULHH).

Details have been circulated and no comments have been made/

County Councillor Cullens indicated that there might be problems with the application at Smithy Close and this was being investigated.

(C). DEVELOPMENT- BIRCHIN LANE:

In May it was reported that a van was permanently parked in a field on the west side of Birch Lane about 20 metres from its junction with Denham Lane advertising Glamping.

The Planning Enforcement Officer at Chorley was asked to investigate .

They confirmed that the occupier had been issued with a 28 Day Warning Letter requiring them to either remove the structures, or submit a retrospective planning application.

Under the Planning Enforcement process, this would be followed by a 14 Day Final Warning letter should the development remain/no retrospective application was submitted.

Should the Warning Letter notifications not be adhered to, the case would go before the Review Panel to determine if formal legal action was to be taken.

(D). BRINDLE ST. JAMES - DEVELOPMENTS;

The Chairman (Councillor D. Cranshaw) circulated details of proposals at the School for which they would be seeking planning permission.

5115. ACCOUNTS FOR PAYMENT:

The Clerk reported the following accounts for payment .

1. Brindle Community Hall	Hire of Room August 2021	£20.00.
3. A. Harkness	Salary and Expenses Quarter ended 30th June 2021	£1159.30
3.HMRC	Tax	£329.24
4 Whitehead and Aldrich	Payroll Administration	£54.00
5.A. Harkness	Print Cartridges	£32.40

5116. REVIEW OF INTERNAL AUDIT SYSTEM:

The Clerk circulated a report dealing with a review of the Parish Council's Internal Audit System the review was approved.

5117. RISK ASSESSMENT:

The Clerk submitted a risk assessment report in respect of the Council's Financial Systems. He also circulated revised assessment forms in relation to the Parish Council notice boards and benches. In accordance with the revised procedure an inspection would take place on 10th August 2021.

The Risk Assessment of the Council's Financial Systems was agreed along with the revised assessment forms for the Council's benches and notice board,

A report on the benches and notice boards would be submitted to the next meeting.

5118. COMMUNICATIONS UPDATE:

Condensed versions had been submitted to Brindle Voice. Councillor Dr Ms P. McGovern was thanked for producing these.

5119. PARISH POUND:

Following a site visit the Contractor was now arranging for the gate to be provided . Councillor Nelson was thanked for supplying the fittings.

An invoice was submitted for the supply of materials amounting to £13.49.

The invoice was agreed and a cheque would be sent to G. Vinten.

The Chairman (Councillor D. Cranshaw) would discuss with her any further requirements for the Parish Pound.

5120. PARISH PLAN - WELCOME TO BRINDLE SIGNS:

Following a site meeting the location of the signs had been agreed and arrangements were being made for making the signs and their erection.

5122. CHORLEY LIAISON:

A Liaison Meeting had been held via Zoom on 20th July 2021.

5123. THREE TREES:

Following the report of the dead tree a meeting would take place on 12th August 2021 to discuss its replacement.

Discussion took place regarding the problems with Ash Die Back and other diseases to trees. It was suggested that there were possible diseased trees on the bridle path at Pippin Street.

Chorley Council would be asked to investigate.

5124. LETTERS OF THANKS:

Letters of thanks for the donations made by the Parish Council were submitted from the organisers of Brindle Show and Trinity Methodist Church Defibrillator Appeal.

BRINDLE PARISH COUNCIL - 28TH JUNE 2021

5125. DATE OF NEXT MEETING:

Monday 20th September 2021 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.50 p.m.

SIGNED

**CHAIRMAN
20TH SEPTEMBER 2021**