

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 4TH DECEMBER 2017
AT THE COMMUNITY HALL
WATER STREET BRINDLE.**

PRESENT:-

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS J.BALDWIN, C.HINDLE, MRS S. LONG, AND W. NELSON.**

ALSO IN ATTENDANCE:- 3 MEMBERS OF THE PUBLIC.

4518. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted from Councillors Dr.P.McGovern, Mrs B. Robinson and J.Swann.

REMEMBRANCE SUNDAY:

The Chairman (Councillor D. Cranshaw) on behalf of the Parish Council thanked the Vice Chairman (Councillor D. Metcalfe) for representing the Parish Council at the Remembrance Day Service at Brindle St. James Church and for the laying of a wreath.

4519. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

4520. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 9th October 2017 having previously been circulated were approved as a correct record and signed by the Chairman (Councillor D. Cranshaw).

4521. PUBLIC PARTICIPATION SESSION :

MEMBERS OF THE PUBLIC WERE INVITED TO GIVE THEIR VIEWS AND ASK QUESTIONS OF THE PARISH COUNCIL ON ISSUES ON THE AGENDA OR RAISE ISSUES FOR CONSIDERATION. THE MEMBERS OF THE PUBLIC PRESENT RAISED THE FOLLOWING ISSUES.

HEAVY GOODS TRAFFIC IN THE VILLAGE:

It was reported that there had been a noticeable increase in the number of HGVs using through the Parish.

Resolved:- That the County Council and the police be notified and asked to investigate possible reasons for this.

TIPPER WAGONS:

It was reported that fleet of eight wheeled tipper wagons were going regularly to Breworth Fold to tip soil.

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

Resolved:- That the police be asked to monitor the situation.

SMITHY CLOSE NAMEPLATE:

It was reported that the nameplate on the right hand side of Smithy Close needed attention.

Resolved:- That Chorley Council be asked to repair the sign.

FLOODING - PIPPIN STREET:

It was reported that the County Council had undertaken work to alleviate the flooding on Pippin Street but it was considered that this would not solve the problem as the flooding was as a result of water flowing from adjoining land.

Resolved:- That the County Council be asked to discuss this with the landowner.

FLOODING - TOP OTH LANE:

It was reported that problems relating to flooding near Top oth Lane Barn continued. The problem appeared to be a culvert and was partly on farmland.

Resolved:- That the Chairman (Councillor D. Cranshaw) discuss this matter with the landowner.

THE MEMBERS OF THE PUBLIC RAISED NO FURTHER MATTERS AND THE PARISH COUNCIL PROCEEDED WITH THE BUSINESS ON THE AGENDA.

4522. POLICE REPORT:

As the police did not attend there was no discussion on police matters.

Resolved:- That the report be noted.

(B) CONSUMER ALERTS – TRADING STANDARDS:

The Clerk reported that he had not received any consumer alerts from the County Council's Trading Standards Officer for some time.

Resolved:- That the Clerk raise this with the County Council.

4523. COMMUNITY HALL:

A report was presented on current activities. The AGM was held on 27th November 2017.

Resolved:- That the report be accepted.

The Chairman (Councillor D. Cranshaw) and Councillor Mrs S.Long declared personal and non prejudicial interests in this matter in respect of being representatives of the Parish Council on the Community Hall Management Committee.

4524. LALC REPORT:

The Clerk reported details of the current newsletter.

He also circulated a copy of the 2018 Training Programme. Councillor Dr. McGovern had indicated she wished to attend the New Councillors Workshops in July 2018.

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

A report was presented on the LALC AGM held on 18th November 2017 including resolutions suggesting that because of a spate of accidents at Zebra Crossings in future Pelican Crossings should be provided rather Zebra Crossings, the removal of VAT from the cost of defibrillators and bus route subsidies.

A member of the public reported an increase in the use of the County Council's Dial A Ride Scheme in the Parish.

The Clerk submitted a letter from the Secretary of the Chorley Area Committee requesting comments on the decline in attendance at Area Meetings.

Resolved:- (1) That the reports be accepted and that Councillor Dr. McGovern be authorised to attend the New Councillors Workshops in July 2018.

(2). That any views on the reasons for the decline in attendance at LALC Chorley Area Committee meetings be submitted to the Chairman (Councillor D. Cranshaw).

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interests in this matter in respect of being Vice Chairman of the Association.

4525. HIGHWAY MATTERS:

(A). FLOODING:

The Clerk reported latest situation regarding the clearing of gullies and ditches.

Following the meeting with County Councillor Snowden he had confirmed that as a result of extra funding the gullies in Water Street, Birch Lane and Windmill Lane had been included in the regular gully cleaning maintenance schedules by the County Council.

The gullies near the post box on Holt Lane, at Denham Lane and at the junction of Private Road and Gowans Lane had been cleaned.

At the last meeting further flooding was reported at Birch House and on the south side of Hillhouse Lane near Summerhill, opposite the school on Water Street near Brindle St. Joseph's Parish Hall and at the junction of Private Road and Gowans Lane. These were currently awaiting cleaning.

Councillor Baldwin reported that the drain on Denham Lane was becoming a hazard and required attention. The three other blocked drains the stretch of road between Lower Copthurst Farm and Top Lock had not been cleared.

Resolved:- That the flooding situation continue to be monitored, that the Clerk contact the County Council to ascertain the latest position and report the latest gully problems.

(B). PRIVATE ROAD:

The Clerk reported the County Council was currently considering a scheme of work in Private Road.

Councillor Hindle suggested that the whole of Private Road should be resurfaced.

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

With regard to the flooding at St. Joseph`s Parish Hall County Councillor Snowden had discussed this with engineers from the County Council and a site meeting would be held on 5th December to discuss remedial work.

At the last meeting Councillor Mrs Long reported that Private Road would be closed over two weekends to allow Network Rail to replace the existing railway bridge. Councillor Hindle reported that this work had been completed.

Resolved:- That the report be noted.

(C). HIGH COP:

A member of the public reported that he had discussed the signage and it was to be re- instated, the removal of the salt bin at Top oth Lane was the subject of further investigation.

The Vice Chairman (Councillor D. Metcalfe) had reported that the traffic chevron signs were deteriorating. These had now been refurbished.

Resolved:- That the Clerk contact County Councillor Snowden to ascertain the current position regarding the salt bin.

(D). PIPPIN STREET:

The Clerk reported that there had been no progress regarding possible repairs to the road surface or the pothole on Pippin Street.

Resolved:- That the County Council be asked for an update on these matters.

(E). ROAD SURFACES:

County Councillor Snowden had submitted proposals for work to the road surfaces at Hillhouse Lane ,Birchin Lane ,Bournes Row and Bournesfield and Duxon Hill for inclusion in a roads repair programme

The pothole on the B5256 Sandy Lane near Bury Farm had been repaired.

Resolved:- That the report be accepted.

(F). NOTICE BOARD - TOP OTH LANE:

The Clerk reported the current situation.

Resolved:- That the report be noted.

(G) . TOP OTH LANE:

(1) Traffic Speeds:

The Clerk reported that the County Council had installed carriageway Slow markings on both approaches to the residential section of Top oth Lane.

Resolved:- That the report be accepted.

(2). Road Levels:

The County Council had repaired the roadway by 20 Top oth Lane.. A member of the public confirmed that the work was satisfactory.

Resolved:- That the report be noted.

(H). GRASS VERGES BACK LANE/DUXON HILL:

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

At the last meeting the Vice Chairman (Councillor D. Metcalfe) reported that the grass verges from Back Lane to Duxon Hill required attention. The Clerk had informed Chorley Council and the work had now been done.

Resolved :- That the report be noted.

(I). STREET LIGHT NO 7 SANDY LANE:

It was reported that this lamp post was not working and had been reported to the County Council three times.

Resolved: That the County Council be asked to carry out the repair as soon as possible.

(J). FOOTPATHS:

County Councillor Snowden had requested further information regarding the problems with the footpaths at Gorton Brook and Slack Farm sign.

Resolved:- That the Councillor Nelson provide the information requested.

(K). ROAD CLOSURE:

The Clerk reported that Oram Road and Hillhouse Lane would be closed from 4th to 15th December 2017 to allow utility works to be carried out.

Resolved That the report be noted.

(L). SEVERE WEATHER IN WINTER:

The Clerk circulated a copy of the County Councils Winter briefing note.

Resolved:- That the report be noted.

(M). HILLHOUSE LANE NAMEPLATE:

Councillor Mrs Long reported that the nameplate was damaged and needed repair.

Resolved:- That Chorley Council be informed.

4526. CHORLEY COUNCIL REPORT:

Councillor Mrs Long reported there were no issues affecting the Parish Council.

Resolved: - That report be accepted.

4527. PLANNING REPORT:

(A). DECISIONS:

The Clerk reported that the following decisions had been made since the last meeting of the Parish Council.

1. Erection of two storey rear extension 95 Bourmes Row (App no 17/00901/FULHH) Applicant Mr. Balyckyi.- Granted.

2. Prior notification under Part 18 of the GPDO for works to reconstruct the railway bridge deck and associated parapets Chapel Bridge Chapel Fold Private Road. (App no 17/00900/PNOT Applicant Mr Gradwell - Prior approval not required.

Resolved :- That the report be noted.

(B). APPLICATIONS:

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

The Clerk reported that the following applications had been had been received since the last meeting of the Parish Council.

1. Two storey front extension and single storey rear extension following demolition of front porch, rear conservatory,existing glasshouse and building to rear. The Barn Little Holt Sandy Lane. (App no 17/01045/FULHH) Applicant Mr and Mrs Burrige.

Details had been circulated to all Members and the following comments had been received.

It looked reasonable and in context with the property as it existed now. However, the plans were very difficult to read because the existing property and the proposed extensions are in different files. The report from CW Planning Solutions (Extensions The Barn Little Holt Sandy Lane.pdf) said that the front extension was 'modest' but nowhere was the total volume (m3) or % increase of the proposed extensions shown . Also what % increase in volume was there when the 1984/1988 extensions were taken into account.

The Parish Council should be assured on these points before permission was granted.

The comments had been forwarded to Chorley Council.

Resolved:-That subject to clarification of the comments made no further observations be made.

2. Erection of dormer providing access to balcony terrace and spiral staircase over existing attached garage (following removal of two existing dormers) Summer Hill HillHouse Lane. (App no 17/01056/FULHH) Applicant Mr. Sage.

Details had been circulated to all Members. No observations had been made.

3. Conversion of barn to form two dwellings including new access and erection of carport/garage Head o th Marsh Farm Sandy Lane. (App no 17/00861/FUL) Applicant Ms Ormisher.

Details had been circulated to all Members. No observations had been made.

Resolved:- That Chorley Council be informed of the comments made regarding these applications.

4528. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment.

1. A. Harkness	Print Cartridge and Stationery	£47.22
2. Community Hall	Hire of Room December 2017	£20.00.

Resolved:- That the accounts be paid.

4529. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

Resolved:- That the report be noted.

4530. HALF YEARLY FINANCIAL STATEMENT:

The Clerk submitted a half-yearly financial statement (circulated) to 30th September 2017 indicating deposits of £14,195.00 and expenditure of £6,747.00 leaving a balance of £7,448.00. A forward projection of expenditure to the year - end would amount to £10,920.00 and give an estimated balance of £3,275.00.

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

Resolved:- That the financial statement be accepted and referred to the Independent Financial Auditor and the Accounts Book signed by the Chairman (Councillor D. Cranshaw) the Vice Chairman (Councillor D. Metcalfe) and Clerk.

4531. PARISH COUNCIL ESTIMATES 2018/19:

Following the half yearly statement the Clerk submitted a report (circulated) dealing with the Parish Council's Estimates for 2018/19, the report gave details of actual spending in 2016/17 together with an update of spending in the current financial year and an estimate of spending for 2017/18.

The Chairman (Councillor D. Cranshaw) reminded the Parish Council that the Clerk had not been granted a salary increase since 2015 and recommended that it should be increased by 1% backdated to 2015 from 1st April 2018.

The Parish Council agreed this and that the Clerk should receive an annual increase in his salary.

(The Clerk was not present during consideration of this proposal.)

HALF YEAR FINANCIAL STATEMENT 2017 AND DRAFT ESTIMATES 2018/2019

LAST YEAR 2017/18	DESCRIPTION	CURRENT YEAR 2017/18		ESTIMATES 2018/19
ACTUAL £		ORIGINAL £	ACTUAL £	£
RECEIPTS				
6975.00	B/FWD	6486.00	6975.00.	5270.00
6527.00	PRECEPT	6527.00	6527.00	6527.00
273.00	GRANTS	273.00	273.00	273.00
120.00	VAT	164.00	164.00	160.00
10.00	INTEREST	10.00	7.00	10.00
27.00	HOGHTON STATIONERY REFUND	199.00	199.00	75.00
NIL	REFUND - BENCH	50.00	50.00	NIL

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

13932.00	TOTAL RECEIPTS	13709.00.	14195.00	12315.00.
PAYMENTS				
4234.00	PAYROLL	4200.00	3180.00	4500.00
600.00	GRANTS – SECTION 137 PAYMENTS	750.00	325.00	500.00
321.00	INSURANCE	350.00	334.00	350.00
277.00	SUBSCRIPTIONS	250.00	256.00	275.00
50.00	AUDIT FEES	50.00	50.00	50.00
160.00	HIRE OF ROOMS	155.00	80.00	175.00
485.00	STATIONERY AND EQUIPMENT	600.00	425.00	600.00
60.00	TRAINING	50.00	NIL	75.00
NIL	WREATH	15.00	NIL	30.00
NIL	COMMEMORATION OF WORLD WAR ONE.	NIL	NIL	300.00
1,750.00	PARISH PLAN	500.00	844.00	1,500.00
NIL	PARISH POUND	300.00	NIL	300.00
NIL	NOTICE BOARDS	250.00	NIL	300.00
200.00	ELECTION FEES	200.00	NIL	400.00
15.00	BEST KEPT VILLAGE COMPETITION	15.00	15.00	15.00
NIL	DENHAM QUARRY MANAGMENT PLAN	500.00	NIL	500.00
NIL	MAINTENANCE	1100.00	1100.00	500.00
NIL	WELCOME TO BRINDLE SIGNS	300.00	NIL	300.00
138.00	PAYROLL SERVICES	120.00	66.00	150.00
78.00.	WEBSITE	100.00	72.00	100.00
8368.00.	TOTAL	9805.00	6747.00.	10920.00

Resolved (1) That subject to the the Clerk ascertaining amount of welfare payments required from Chorley Council, the Estimates as set out below be approved and that the Parish Council's 2018/19 precept on Chorley Council amount to £6,800.00.

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

(2) That the Clerk`s Salary be increased from 1st April 2018 and that it be increased annually thereafter.

4532. COMMUNITY INFRASTRUCTURE LEVY:

The Clerk reported that in accordance with planning regulations Chorley Council was required to pay the Parish Council 15% of any receipts it received for developments within its area.

Chorley Council had notified him that an interim payment of £1353 .86 had been made for the six months to 28th October 2017 and a further final payment would be made in April 2018.

The Parish Council must spend the levy on infrastructure needed to support the development of the area. The levy was intended to focus on new infrastructure and not used to pre-existing deficiencies. It should be spent within five years.

Resolved:- That further consideration be given to the spending of the funds at the next meeting.

4533. BEST KEPT VILLAGE COMPETITION - RESULTS :

The Clerk referred to the 2017 Best Kept Village Competition and informed the Parish Council of the results, the Village was not in the top eight in the Small Villages Category. .

The Clerk had asked for a copy of the Judges report.

The Chairman (Councillor D. Cranshaw) reminded the Parish Council that the Cavendish Arms had been asked to display the 2016 Winners Plaque.

He reported that the Management had decided not to do this and they had returned the plaque.

It was suggested that it be placed in the Parish Pound.

Resolved: - That the Judges report be awaited and further consideration be given to the location of the Winners Plaque.

4534. SHUTTLINGFIELDS TRUST:

The Chairman (Councillor D. Cranshaw) reported on the current situation regarding the winding up of the Trust.

Resolved:- That the report be accepted.

4535. WITHNELL FOLD NATURE RESERVE:

The Clerk reported that County Councillor Snowden was discussing future developments with County Council officers.

Resolved: - That the report be accepted.

4536. PARISH POUND:

The Clerk reported the latest position regarding the provision of a story board at the Parish Pound.

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

Resolved:- That a meeting be arranged with representatives of the Historical Society and Chorley Council to discuss the content of the Story Board.

4537. PARISH PLAN - BENCHES:

The Clerk reported that the local resident who had requested that it should be removed contested the County Council view. He had met an officer but had not had a response.

Permission to put a bench in Water Street was awaited.

Resolved:- That the report be accepted and that the County Council be asked for an update on the proposed site for the bench in Water Street.

4538. DENHAM QUARRY:

The Clerk reported the current situation at the Quarry.

Councillor Nelson reported on the night time activities taking place at the quarry car park and informed the Parish Council of speeding vehicles on Holt Lane as a consequence of this and of a car accident near his property.

Councillor Baldwin reported that these activities at the car park were taking place during the day.

Resolved:- That the report be noted and the police be reminded of the activities taking place.

4539. PETITION - PARKINSON`S DISEASE:

The Clerk submitted details of a petition seeking help for people who had the condition. It was aimed at getting the government to recognise Parkinson's as equal to other conditions which had a similar impact.

Many people with Parkinson's disease could not get long-term support they need.

Resolved:- That the Parish Council support the petition

4540. CHORLEY/PARISH LIAISON MEETING:

The Clerk reported on the meeting held on 18th October 2017 at the Town Hall Chorley. The next meeting would be held on 17th January 2018.

Resolved:- That the report be noted.

4541. ELECTORAL REVIEW:

The Clerk reminded the Parish Council that the Boundary Commission intended to undertake an electoral review of the size of Chorley Council (number of elected members). This was to take place in June 2018. The Briefing Meeting scheduled for 21st November 2017 had been postponed and would now be held on 6th December 2017..

Resolved:- That the report be noted.

4542. DAFFODIL BULBS:

The Clerk reported that he had received daffodil bulbs from Chorley Council and

BRINDLE PARISH COUNCIL – 4TH DECEMBER 2017

the Chairman (Councillor D. Cranshaw) had planted some of the bulbs.

Resolved:- That the report be accepted.

4543. CPRE - APPEAL:

The Clerk reported that the CPRE had launched a special 2017 Branch Appeal and

had asked for small donations to help them to continue their vital work to protect the countryside.

Resolved:- That the Parish Council adhere to its existing policy regarding grants to organisations not in the Parish.

4544. NOTIFICATION OF EXTERNAL AUDITOR APPOINTMENTS 2017/18:

The Clerk informed the Parish Council that he had been notified of the new appointments of External Auditors for 2017/18.

It was understood that the Parish Council would not be externally audited in 2017/18 under the new transparency arrangements.

Resolved:- That the report be noted.

4545. DATE OF NEXT MEETING:

Monday 8th January 2018 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.50 p.m.

**SIGNED
CHAIRMAN**

8TH JANUARY 2018