

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 3RD JULY 2017
AT THE COMMUNITY HALL
WATER STREET BRINDLE**

PRESENT:-

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS J.BALDWIN, C. HINDLE , MRS S. LONG, W. NELSON, MRS
B.ROBINSON, AND J. SWANN.**

4443. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

4444. EXCLUSION OF THE PUBLIC AND PRESS:

The Public and press were excluded from the item relating to the Appointment of a Co-opted member and the grounds of confidentiality..

4445. APPOINTMENT OF CO-OPTED MEMBER:

The Parish Council interviewed a candidate for the position.

Resolved:- That Mrs P. McGovern be co-opted to serve on the Parish Council with effect from 10th July 2017 until May 2020.

4446. DATE OF NEXT MEETING:

Monday 4th September 2017 at.7.30 p.m. at the Community Hall Water Street Brindle.

**There being no further business the Chairman (Councillor D. Cranshaw)
declared the meeting closed at 8.05 p.m.**

**SIGNED
CHAIRMAN**

10th JULY 2017

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 10TH JULY 2017
AT THE COMMUNITY HALL
WATER STREET BRINDLE**

PRESENT:-

COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS J.BALDWIN, C. HINDLE , MRS S. LONG, MRS P. MCGOVERN,
MRS B.ROBINSON, AND J. SWANN.

ALSO IN ATTENDANCE:- 5 MEMBERS OF THE PUBLIC.

4447. APOLOGY FOR ABSENCE:

An apology for absence was submitted from Councillor W.Nelson.

4448. NEW MEMBER:

The Chairman (Councillor D. Cranshaw) welcomed Mrs P .McGovern who was attending her first meeting.

4449. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

4450. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 22nd May and 3rd July 2017 having previously been circulated were approved as correct records and signed by the Chairman.

4451. ADJOURNMENT:

THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. THE MEMBERS OF THE PUBLIC PRESENT RAISED THE FOLLOWING ISSUES.

TOP OTH LANE - GULLIES:

Residents from Top oth Lane expressed their concerns about the possible blockage of drains which could give rise to flooding.

Resolved:- That the County Council and Environment Agency be informed of the situation and requested to investigate the matter.

WATER STREET - GULLY:

A local resident reported that following removal of the the phone box in Water Street and the subsequent tidying up of the site the gully which bordered his property was exposed. It had been liable to flooding in the past.

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The Chairman (Councillor D. Cranshaw) had inspected the site and reported this to the County Council to date no response had been received.

Resolved:- That the County Council be asked to expedite the matter.

4452. POLICE REPORT:

The Clerk circulated the latest police newsletter.

He also referred to the presentation made to the Neighbourhood - Eastern Parishes Meeting on 4th July 2017 regarding the re-organisation of policing in Chorley and South Ribble.

Resolved:- That the report be noted and details of the police re-organisation proposals be circulated to all Members of the Parish Council.

(B) CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated copies of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

4453. COMMUNITY HALL:

A report was presented on current activities.

The Parish Council was reminded that last year the Community Hall Management Committee had asked for suggestions regarding to improvements to the Hall.

The Parish Council had made certain recommendations and these had been taken up with the exception of the provision of WIFI.

The Management Committee would be asked again for their views on this.

Resolved:- That the report be accepted.

The Chairman (Councillor D. Cranshaw) and Councillor Mrs S.Long declared personal and non prejudicial interests in this matter in respect of being representative of the Parish Council on the Community Hall Management Committee.

4454. LALC REPORT:

The Clerk reported details of the current newsletter.

He also reported that the LALC AGM would be held on 18th November 2017 at County Hall Preston.

Notification of delegates was required by 27th October 2017 and details of any resolutions to be considered at the Annual Meeting were required by 18th October 2017.

The next meeting of the Chorley Area Committee would be held on 19th October 2017 at Chorley Town Hall. The Chairman (Councillor D. Cranshaw) would attend.

Resolved:- (1) That the reports be accepted.

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(2) That the appointment of the Council's delegates to the Annual General Meeting and any resolutions be considered at the next meeting of the Parish Council.

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interests in this matter in respect of being Vice Chairman of the Association and took no part in the discussion.

4455. HIGHWAY MATTERS:

(A). MEETING WITH COUNTY COUNCILLOR:

Before considering any Highway matters the Chairman (Councillor D.Cranshaw) suggested that Members of the Parish Council should have a site meeting with the new County Councillor to discuss long standing problems in Brindle with him.

Resolved:- That the Clerk make the arrangements.

(B). FLOODING:

The Clerk reported latest situation regarding the clearing of gullies and ditches.

Resolved:- That the flooding situation continue to be monitored,the Clerk contact the County Council to ascertain the latest position and report the latest flooding problems.

(C). PRIVATE ROAD:

The Clerk reported the current situation regarding the work to support the carriageway and clear the gullies near Holly Bank. The County Council was currently preparing an improvement scheme..

Resolved:- That the Clerk request the County Council to complete the work as soon as possible.

(D). HOLT LANE - HIGHWAY DEFECTS:

The Chairman (Councillor D. Cranshaw) had undertaken a site inspection following complaints from local residents and the County Council had been informed but no further action had been taken.

Resolved:- That the County Council be asked to expedite the work.

(E). HIGH COP:

The Clerk reported the current situation regarding the re-erection of the sign near High Cop Farm. The County Council had been unable to identify its location.

A local resident offered to give the precise location and report it to the County Council.

The Clerk reported that the County Council had agreed to remove the damaged salt bin and arrangements were being made.

It was also reported that following work to manholes between Top oth Lane and the junction of Marsh Lane by BT these had been left in a hazardous condition.

Resolved:- (1) That following receipt of the information regarding the sign the County Council be asked to re-erect the sign a soon as possible.

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(2).That the County Council be informed of the hazardous condition of the manholes between Top oth Lane and Marsh Lane.

(F). PIPPIN STREET:

The Chairman (Councillor D. Cranshaw) reported that he had informed Chorley Council that the street nameplate sign had been removed and the wooden backing was left , the road signs at the junction of Smithy Lane was obliterated by vegetation and a tree had come down leaving debris on the verge/road.

Chorley Council was looking into this

At previous meetings it had been reported that a resident of Pippin Street had referred to the deterioration in the road surface and the existence of a large pothole this had been reported to the County Council.

The County Council would repair the pothole and was looking into the problems of the road surface.

Resolved:- That the County and Chorley Councils be asked for an update on these matters.

(G). POTHOLE:

At the last meeting the Chairman (Councillor D. Cranshaw) had reported to the County Council that there was a large pothole on Marsh Lane. It had not been repaired.

Resolved:- That the County Council be asked for a progress report regarding the pothole on Marsh Lane.

(H). BOURNES ROW /BOURNESFIELD:

The Clerk reported that proposals to include this in a future maintenance programme. were currently under review.

Resolved;- That the report be noted

(I). FOOTPATH SIGN - SLACK FARM:

Councillor Nelson had reported there had been no progress on this.

Resolved:- That the Clerk inform the County Councillor on the lack of progress..

(J). HILLHOUSE LANE - ROAD SURFACE:

Councillor Swann reported that the road surface in Hillhouse Lane two hundred metres from the junction with Sandy Lane was in poor condition.

Councillor Baldwin reported that Birchin Lane was similarly affected.

Resolved:That the Clerk notify the County Council.

(K). LITTER BINS:

The Vice Chairman (Councillor D.Metcalf) reported that the litter bins at Denham Quarry and on Bournes Row were shown on Chorley Council`s Website as being privately owned.

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He felt this data was incorrect.

Resolved:- That the Clerk clarify the situation.

4456. CHORLEY COUNCIL REPORT:

Councillor Mrs Long reported there were no issues affecting the Parish Council.

Resolved: - That report be accepted.

4457. PLANNING REPORT:

(A). DECISIONS:

The Clerk reported that the following decisions had been made since the last meeting of the Parish Council.

1. Erection of rear/side extension measuring 5.4m depth eaves height 0 2.25m and maximum height of 3.9m 4 Smithy Close (App No 1700431PDE) Applicant Mr. Mercer.
- Prior approval not required permitted development.

3. Notice of intention to install telecommunications equipment telecommunications mast site Duxon Hill Farm Duxon Hill (App no 17/00502/NOT) Applicant 9WHP Telecoms Ltd Approved..

(B). APPLICATIONS:

The Clerk reported that no applications had been received since the last meeting of the Parish Council.

4458. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment.

1. Brindle Community Hall	Hire of Rooms 3rd and 10th July May 2017	£32.00.
2. A. Harkness	Print cartridge	£25.00
3. A. Harkness	Payroll - April - June 2017	£870.54.
4. HMRC	Tax on salary and expenses April - June 2017	£185.00

Resolved:- That the accounts be paid.

4459. ANNUAL STATIONERY COSTS:

The Clerk reminded the Parish Council of the Agreement with Hoghton Parish Council to share stationery costs and indicated that for the year ending April 2017 Hoghton Parish Council's share of the cost was £193.98 a cheque for this amount had been reimbursed to the Parish Council and paid into the bank.

Resolved: - That the report be accepted.

4460. VAT REPAYMENT:-

The Clerk reported that VAT for 2016/17 had been reclaimed amounting to £164.44.

Resolved:- That the VAT repayment be noted.

4461. APPLICATIONS FOR GRANT

(A) BOFFS:

The Clerk submitted a request from the Chairman of Boffs for a grant towards the Society expenses.

Resolved: - That a donation of £75.00 be made.

(B). CHORLEY IN THE GREAT WAR ORGANISATION:.

The Clerk submitted a request from the Secretary of this organisation for a grant towards the staging of an exhibition about the involvement of the two villages in the First World War at the Sirloin Inn Station Road Hoghton on Saturday 11th and Sunday 12th Remembrance Sunday, entry was free.

The Parish Council could make a grant to this organisation under Section 137 of the Local Government Act 1972.

Resolved:- That the request be refused.

4462. LETTER OF THANKS:

The Clerk submitted a letter of thanks from Brindle Historical Society for the donation made to them by the Parish Council.

Resolved;- That the letter be accepted.

4463. REVIEW OF INTERNAL AUDIT SYSTEM:

The Clerk circulated a report dealing with a review of the Parish Council's Internal Audit System.

Resolved: - That the review be approved.

4464. RISK ASSESSMENT:

The Clerk submitted a risk assessment report including the Council's Financial Systems.

Resolved: - That the risk assessment report be approved.

4465. NEIGHBOURHOOD AREA MEETING - EASTERN PARISHES:

The Clerk reported on the meeting held on 4th July 2017 and in particular the provision of a story board at the Parish Pound and the new policing arrangements for Chorley and South Ribble.

Resolved:- That the report be accepted.

4466. DATE OF MEETING:

At the Annual Meeting the Clerk had submitted a list of suggested dates for Parish Council meetings in 2017/18. He reported a clash of meetings in November 2017 and suggested that the Parish Council meeting be moved to 4th December 2017.

Resolved:- That the Parish Council meet on 4th December 2017.

4467. PARISH PLAN - BENCHES:

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The Clerk reported on the present position regarding the possible location of benches in Workhouse Lane, Oram Road and Water Street.

Resolved :- That the report be accepted..

4468. DENHAM QUARRY:

The Chairman (Councillor D. Cranshaw) had contacted Chorley Council regarding the litter on the car park at the Quarry, and had suggested a larger bin be provided.

Resolved;- That the course of action suggested be noted..

4469. SHUTTLINGFIELDS TRUST:

The Chairman (Councillor D. Cranshaw) reported on the current situation regarding the winding up of the Trust

Resolved :- That the report be accepted..

4470. SOCIAL ISOLATION PILOT PROJECT:

The Clerk reported an approach by Chorley Council regarding participation by the Parish Council in a pilot project looking into social isolation within Brindle.

There would not be any cost to the Parish Council but the Council would have to show what was known about social isolation in the area.

Resolved : That Councillor Mrs McGovern undertake the project on behalf of the Parish Council. the report be accepted.

4471. DATE OF NEXT MEETING:

Monday 4th September 2017 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.45 p.m.

**SIGNED
CHAIRMAN**

4TH SEPTEMBER 2017