

**MINUTES OF THE MEETING OF  
BRINDLE PARISH COUNCIL  
HELD ON 22ND MAY 2017  
AT THE COMMUNITY HALL  
WATER STREET BRINDLE**

**PRESENT:-**

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -  
COUNCILLORS C. HINDLE , W. NELSON, AND MRS B.ROBINSON.**

**ALSO IN ATTENDANCE:- 3 MEMBERS OF THE PUBLIC.**

**4422. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from Councillors J. Baldwin, Mrs S. Long and J. Swann.

**4423. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

**4424. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 27th March 2017 having previously been circulated were approved as a correct record and signed by the Chairman.

**4425. ADJOURNMENT:**

**THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. THE MEMBERS OF THE PUBLIC PRESENT RAISED THE FOLLOWING ISSUE.**

Demolition of existing rear porch proposed construction of a front porch and construction of two storey rear extension 22 Top oth Lane. (App no 16/01190/FULHH) Applicants Mr. and Mrs. Lockwood.

The applicants expressed their concerns about the way that the Parish Council had dealt with their application particularly in the light of the views expressed by adjoining residents..The applicants stated they had complied with all aspects of the planning requirements and the application had been approved and planning permission granted..

The Parish Council responded to these comments that the role of the Council was to examine the plans as presented which it had done and represent the views of the Parish. It had responded in the same manner as local residents because that was the grammar used by the Planning Authority.They noted that the Chorley Council in approving the application had dismissed these when granting permission.

Resolved:- That the concerns of the applicant, the discussion thereon and the outcome of the application be noted

**THERE WERE NO FURTHER MATTERS RAISED BY THE MEMBERS OF THE PUBLIC AND THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

**4426. POLICE REPORT:**

The Clerk circulated the latest police newsletter.

Resolved:- That the report be noted.

**(B) CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated copies of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

**4427. COMMUNITY HALL:**

A report was presented on current activities.

Resolved:- That the report be accepted.

*The Chairman (Councillor D. Cranshaw) declared personal and non prejudicial interests in this matter in respect of being representative of the Parish Council on the Community Hall Management Committee.*

**4428. LALC REPORT:**

The Clerk reported details of the current newsletter.

Resolved:- That the report be accepted ..

*The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interests in this matter in respect of being Vice Chairman of the Association and took no part in the discussion.*

**4429. HIGHWAY MATTERS:**

**(A). FLOODING:**

The Clerk reported latest situation regarding the clearing of gullies and ditches ;

It was reported at the last meeting that according to the County Council the ditch in Water Street was cleared in September 2016 and Pippin Street had been cleaned in December 2016. The drains in Denham Lane could not be cleaned because cars were parked over the gullies and access could not be gained.

It was understood that the some investigation work had been carried out in Water Street but nothing further had occurred in Pippin Street and Denham Lane.

With regard to ditches in Windmill Lane, Dover Lane and Duxon Hill the County Council had indicated that the landowners had cleared the ditches.

The Vice Chairman (Councillor D. Metcalfe) disputed this.

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The blocked drains at Birchin Lane and at Oram Road near Yew Tree Cottage would also be looked at.

At the last meeting it was reported that the drains in Marsh Lane had been cleaned in February 2017.

At the last meeting the Vice Chairman (Councillor D. Metcalfe) had surveyed Marsh Lane, including Harry Croft and with the exception of gulleys west of Lower Hilton Farm he had found no evidence that any gully had been opened for a period of time. The edges were packed with soil and vegetation was growing. He found five gullies which did not appear on the County Council's map of gullies in Brindle and three gullies which were in the verge. Six gullies were blocked. He had indicated this information on a map and the Clerk had sent it to the County Council.

The Chairman (Councillor D. Cranshaw) had reported a blocked gully on Marsh Lane between Marsh Lane Farm and Lady Hall Farm.

A Member of the Public present reported that drains and gullies on Marsh Lane had been cleared recently but was not sure that the one reported at Lady Hall Farm had been done. .

Councillor Hindle reported further flooding on Hillhouse Lane near Yew Tree Farm.

Resolved:- That the flooding situation continue to be monitored, the Clerk contact the County Council to ascertain the latest position and report the latest flooding problems.

### **(B). PRIVATE ROAD:**

The Clerk reported the current situation regarding the work to support the carriageway and clear the gullies near Holly Bank. The County Council was currently preparing an improvement scheme..

Resolved:- That the Clerk request the County Council to complete the work as soon as possible.

### **(C). HOLT LANE - HIGHWAY DEFECTS:**

The Chairman (Councillor D. Cranshaw) had undertaken a site inspection following complaints from local residents and the County Council had been informed but no further action had been taken.

Resolved:- That the County Council be asked to expedite the work.

### **(D). MANHOLE COVERS:**

The Member of the Public present reported that the manhole cover at High Cop had been repaired and raised so that it was visible.

Resolved:- That the report be accepted.

### **(E). HIGH COP:**

The Clerk reported the current situation regarding the re-erection of the sign near High Cop Farm.

Resolved:- That the County Council be asked to re-erect the sign as soon as possible..

**(F). HILLHOUSE LANE/ORAM ROAD:**

Councillor Hindle reported that the signs at the junction of Hillhouse Lane and Oram Road had been repaired.

Resolved:- That report be accepted.

**(G). HIGH COP - SALT BIN:**

The Chairman (Councillor D. Cranshaw) had previously reported that the County Council was asked to repair the bin however, nothing had been done.

The County Council had replied that officers had completed an assessment based upon current criteria and it fell far short of the minimum requirements for a bin to be replaced and serviced on the highway.

Key areas that it did not fulfil the criteria included that there were zero pedestrian movements observed and that there were zero properties with which this was their only route. As the footway was little used if at all and as there was an alternative route in any case the County Council could not support the request.

It was noted that Denham Lane was on the secondary gritting route which would be treated as soon as possible during periods of continuous ice and snow, but only when the priority road network was treated and clear and there were gritters available to carry out salting of the secondary routes.

In the circumstances the Chairman (Councillor D. Cranshaw) had requested that the bin should be removed but the County Council had not replied.

Resolved:- That the Clerk contact the County Councillor about the removal of the bin..

**(H) PIPPIN STREET:**

A resident of Pippin Street had referred to the deterioration in the road surface and the existence of a large pothole this had been reported to the County Council.

The County Council would repair the pothole and was looking into the problems of the road surface.

Councillor Mrs Robinson did not think the pothole had been repaired and a response regarding the road surface was awaited.

Resolved:- That the County Council be asked for an update on these matters.

**(I). POTHOLES:**

Councillor Nelson reported that the pothole on Sandy Lane near Holm Lea Farm had been repaired..

The Chairman (Councillor D. Cranshaw) had reported to the County Council that there was a large pothole on Marsh Lane

Resolved:- That the County Council be asked for a progress report regarding the pothole on Marsh Lane.

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### **(J). BOURNES ROW /BOURNESFIELD:**

Following the report about the state of the road in Bournes Row and Bournesfield.the County Council had included the repair in a future maintenance programme. With regard to a pothole this would be repaired as soon as possible.

Resolved:- That the report be accepted .

### **(K) FOOTPATH SIGN SLACK FARM:**

Councillor Nelson reported there had been no progress on this.

Resolved:- That the Clerk inform the County Councillor on the lack of progress..

### **4430. CHORLEY COUNCIL REPORT:**

There were no issues affecting the Parish Council.

Resolved: - That report be accepted.

### **4431. PLANNING REPORT:**

#### **(A). DECISIONS:**

The Clerk reported that the following decisions had been made since the last meeting of the Parish Council.

1. Single storey rear extension following demolition of existing rear porch and side conservatory 28 Bournesfield (App no 17/00167/FULHH) Applicant Mr. Thomson - Lindsay.- Granted.
2. Demolition of existing rear porch proposed construction of a front porch and construction of two storey rear extension 22 Top oth Lane. (App no 16/01190/FULHH) Applicants Mr. and Mrs. Lockwood. - Granted

#### **(B). APPLICATIONS:**

The Clerk reported that the following applications had been received since the last meeting of the Parish Council.

1. Retrospective application to change the use of 2 holiday cottages to residential dwellings Breworth Fold Farm Marsh Lane (App no 17/00455/FUL) Applicant Mrs Johnson

Details had been circulated to all Members and no observations were made.

2. Erection of rear/side extension measuring 5.4m depth eaves height 0 2.25m and maximum height of 3.9m 4 Smithy Close (App No 1700431PDE) Applicant Mr. Mercer.

Details had been circulated to all Members and no observations were made.

3. Notice of intention to install telecommunications equipment telecommunications mast site Duxon Hill Farm Duxon Hill (App no 17/00502/NOT) Applicant 9WHP Telecoms Ltd.

Details had been circulated to all Members and no observations were made.

Resolved:- That the Clerk inform Chorley Council of the Parish Council`s comments .regarding these applications..

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### **(C) UNAUTHORISED USE - TOWN HOUSE FARM:**

The Vice Chairman (Councillor D. Metcalfe) informed the Parish Council of the latest position . The vehicles had been relocated but the hardcore on the site still required moving.

Resolved:- That Enforcement Officer at Chorley be requested to contact the occupiers of the site regarding the removal of the hardcore.

### **4432. ACCOUNTS FOR PAYMENT:**

The Clerk submitted the following accounts for payment.

1. Brindle Community Hall	Hire of Room May 2017	£20.00.
2. A. Harkness	Print cartridges	£25.75
3. Whitehead and Aldrich	Payroll Administration	£30.00
4. A. Harkness	Payroll - January - March 2016	£863.05
5. HMRC	Tax on salary and expenses January - March 2017	£185.00
6. CPRE	Annual Subscription 2017/18	£36.00

Resolved;That the accounts be paid.

### **4433. AUDIT OF PARISH COUNCIL ACCOUNTS:**

The Clerk informed the Parish Council that the Audit for 2016/17 would take place on 19th June 2017.

The Independent Internal Auditor had examined the Parish Council's Accounts and procedures, confirmed that they were in order, had agreed the Audit Report and submitted it to the Parish Council for approval.

The Clerk also reported under the procedure it was necessary for the Parish Council to approve an Annual Statement of Governance and that the accounts had been undertaken in accordance with prescribed regulations.

A copy of the Annual Return, Statement of Governance and the Internal Auditor's Report was circulated to each Member of the Parish Council..

Under the regulations copies of the Annual Return would be posted on the Parish Council's website for 30 working days from 5th June 2017.

Resolved: - (1) That the Parish Council accepts the report of the Internal Auditor

(2) That the Independent Internal Auditor's fee of £50.00 be paid.

(3) That the Parish Council acknowledges its responsibility for the preparation of the accounts and confirms, to the best of its knowledge and belief that the Council's

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accounts for the year ended 31st March 2017 are true and correct and it has considered the statement of governance in connection with those accounts.

(4). That the Chairman (Councillor D. Cranshaw) be authorised to sign the Annual Return where appropriate

### **4434. INSURANCE PREMIUM - RENEWAL.**

The Clerk submitted details of the Parish Council's insurance quotation from Came and Company for the year from 1st June 2017, and reported that the cost of renewing this would amount to £ 333.89 - compared with a figure of £320.04 for 2016/17 an increase of £13.85 since last year. This represented a 2% increase.

He reminded the Parish Council that in 2015 it had entered into a three year agreement with the Insurers.

The Parish Council was requested to consider the offer and decide whether the cover offered was adequate.

A sum of £350.00 had been included in the Parish Council's Estimates for this premium in 2017/18.

Resolved: - That the Parish Council considers that the Council's Insurance is adequate ,the quotation from Came and Company be accepted,and that it be renewed for 2017/18 at a premium of £333.89.

### **4435. LETTER OF THANKS:**

The Clerk submitted a letter of thanks from Brindle Village Show for the donation made by them.

Resolved;- That the letter be accepted.

### **4436. APPLICATIONS FOR GRANT**

**The Chairman (Councillor D. Cranshaw) and Councillor W. Nelson declared an interest in the following item and left the room during consideration of the matter.**

**The Vice Chairman (Councillor D. Metcalfe) was in the chair when discussing the matter.**

#### **(A) BRINDLE HISTORICAL SOCIETY:**

The Clerk submitted a request from the Treasurer of the Historical Society for a grant towards the Society expenses.

Resolved: - That a donation of £100.00 be made.

**The Chairman (Councillor D. Cranshaw) and Councillor W. Nelson returned to the meeting at this point.**

#### **(B) BRINDLE VOICE :**

The Clerk submitted a letter from Brindle Voice indicating changes to the format and

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organisation of the publication. They sought the views of the Parish Council on this and requested a further contribution towards the running costs.

The Clerk reminded the Parish Council that their newsletter was published in the Brindle Voice

Resolved: - (1) That the Parish Council notes the proposed changes to the publication of Brindle Voice and in view of the increased costs of the publication agrees to a revised contribution towards the cost amounting to £150.00.

(2) That Brindle Voice be informed this donation be subject to further review in the future.

### **4437. PARISH PLAN - BENCHES:**

The Clerk reported on the present position regarding the possible location of a stone bench in Workhouse Lane.

With regard to the bench at Oram Road the County Council had granted permission to the siting of the bench. A site meeting had been held with the contractor. When the bench for delivery to the contractor. The Clerk was informed that the Suppliers had brought out a four seater of similar design which cost slightly more he suggested acquiring the larger bench.

The Chairman (Councillor D. Cranshaw) reminded the Parish Council that the telephone box had been removed from opposite the Community Hall and suggested putting a bench in this location

Resolved:- (1) That the Parish Council agrees to meeting the costs of any material incurred in the supply of the bench at Workhouse Lane...

(2) That the larger bench be acquired for the the site at Oram Road.

(3) That the Clerk consult the County Council regarding the possible siting of a bench opposite the Community Hall.

### **4438. LANCASHIRE COUNTRYSIDE SERVICE:**

The Chairman (Councillor D. Cranshaw) referred to a letter from the Countryside Service regarding its future and referring in particular to Withnell Fold Nature Reserve which was located in Brindle.

The Chairman (Councillor D. Cranshaw) suggested that a meeting be held with the Countryside Service ,the County Councillor,Chorley Council and Withnell Parish Council to discuss this matter further.

Resolved;- That the course of action suggested be agreed.

### **4439. AGE CONCERN :**

The Clerk reported details of the campaign by Age Concern to recruit more volunteers in Chorley and South Ribble . Notices would be displayed on the Parish Council notice boards..

Resolved:- That the report be accepted.



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### **4440. PRECEPT:**

The Clerk reported payment of the Annual Precept of £6,800.00 and the Council's current balance amounted to £10,696.11.,.

Resolved: That the report be accepted.

### **4441. BEST KEPT VILLAGE COMPETITION:**

The Chairman (Councillor D.Cranshaw) reported that the Chairman of the Community Hall Management Committee had contacted him with information from the Competition Inspectors regarding the forthcoming inspection of the Village.

He had requested information about where to put posters notifying residents of the inspection. and what the Parish Council was doing to publicise the application requesting home owners to tidy their gardens and verges up and making The Cavendish, Church, School aware of the inspection and had a note been placed in Brindle Voice

He also enquired whether it was the Parish Council's to tidy up the site of the former phone box. The Parish Pound plaque also needed a makeover.

Resolved:- That the Clerk make arrangements to publicise the inspection, the tidying up of the site near the Community Hall and the Chairman (Councillor D. Cranshaw) arrange for the Parish Pound Sign to be painted.

### **4442. DATE OF NEXT MEETING:**

Monday 10th July 2017 at 7.30 p.m. at the Community Hall Water Street Brindle.

**There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.55 p.m.**

**SIGNED  
CHAIRMAN**

**10TH JULY 2017**