**BRINDLE PARISH COUNCIL**

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|  **MINUTES OF A MEETING OF THE PARISH COUNCIL** |
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| Minutes of a meeting of the Parish Council held on 08 July 2024 at 7.30pm |
| at Brindle Community Hall, Water Street, Brindle, PR6 8NH |
| Present: | Cllr Darren Cranshaw | Chair |
|  | Cllr Louise Croasdale | Vice-Chair |
|  | Cllr John Swann, Cllr Baldwin, Cllr Singleton, Cllr Robinson | Parish Councillors |
|  | Cllr Cullens | Chair Lancashire County Council |
| In attendance: | Members of the community  |  |
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| Agenda Item: |  |  |
| 1 | Apologies and Announcements |  |
|  | Apologies received from Cllr Nelson, Cllr McGovern and PC Cross.Following a Parish Council election on 05.04.2024, John Baldwin, Darren Cranshaw, Louise Croasdale, Pauline McGovern, Bill Nelson, Catherine Singleton and John Swann were elected Parish Cllrs for Brindle Parish Council, without contest:Following the election, there were two Cllr vacancies. These were advertised and an application and statement in support was received from Barbara Robinson. Cllr Robinson was unanimously co-opted on to Brindle Parish Council. No other applications were received. Clerk to advertise the remaining vacancy again.A presentation was made to David Metcalfe who had not stood for re-election at the recent Parish Council elections, having moved out of the area. The Chair offered his grateful thanks to Mr Metcalfe for 20 years of dedication and service to Brindle Parish Council, 18 of which was as Vice Chair. Mr Metcalfe brought great knowledge and vision to the Parish Council and, amongst many other things, was instrumental in the development of the Parish Plan, many Parish projects and latterly was responsible for the website. The Parish Council will miss Mr Metcalfe’s input and wishes him a very fond farewell. RESOLVED – Clerk to re-advertise the remaining Cllr vacancy. |  |
| 2 | Disclosure of personal or prejudicial interests |  |
|  | Members were reminded to disclose any interests they have. Cllr Cranshaw declared his interest as Trustee of Brindle Community Hall and a member of LALC. |  |
| 3 | Minutes |  |
|  | The Minutes of the last meeting held on 13.05.2024 were agreed as a true and correct record for signing by the Chair. |  |
| 4 | AJOURNMENT: PUBLIC PARTICIPATION |  |
|  | The members of the public present raised the following issues:Lancashire Best Kept Village Competition (LBKV)The Parish Council was asked whether the LBKV judging had taken place, and if a working party comprising of members of the community could be set up to prepare the village, for future LBKV competitions.The Clerk reported that the dates of the judging visits were kept secret. There would be two initial visits and a third if the village or any features within it made it into the final. The Clerk advised that area to be judged was from the Parish Pound on Sandy Lane, turning left on to Water Street to Brindle St James Primary School and that representatives from the Parish Pound, The Cavendish, the Church, Community Hall and the School had been provided with full details when the application was made. It was agreed that the Clerk would notify the wider community if the village is entered into the 2025 LBKV competition.RESOLVED – Clerk to notify the community as above.ParkingThe parking on a Wednesday night when the village is congested with cars attending Cubs, the Church or visiting the Cavendish was raised. The meeting was informed that all those attending Cubs and Church were encouraged to use the front and rear carparks of the Community Hall. It was noted that the Church was now actively marshalling the parking and had assisted by requiring those attending Church for school applications to arrive by 6.20pm which should go some way to staggering the influx of cars into the village. It was suggested that the congestion and parking issues be put to PC Cross.RESOLVED – Clerk to report to PC Cross. |  |
| 5 | Police Liaison |  |
|  | PC Cross was unable to attend and would be invited to attend the next meeting. |  |
| 6 | Community Hall |  |
|  | The Hall is financially sound with constant bookings from a range of user groups. Following on from the last Parish Council meeting, the length of the grass had been raised as an issue, but mowing had been difficult due to the rain. There is a current issue with moles which were being dealt with.Discussions are underway in relation to the UU compound at the rear of the Hall with suggestions that the area is used as an extension to the carpark or for community use. Cllr Cranshaw will raise the following issues at the next Trustee Meeting:1. Hedge trim at the front of the Hall;
2. Permission for use of land at the rear of the Hall for creation of a wildlife/biodiversity area;
3. Making good the stone access road to the rear of the Hall,

RESOLVED – Chair to raise the above issues at the next meeting. |  |
| 7 | LALC |  |
|  | The Chair attended a meeting two weeks ago.  There are new Model Financial Regulations and Code of Conduct. The Code of Conduct has been circulated by the Clerk to the Cllrs.A LALC conference is being arranged. Two Cllrs will be able to attend, together with the Clerk.A great deal of the meeting was concerned with the condition of the highways within Lancashire. The Cabinet Member for Highways created a list of issues which he would investigate and report back. As a bit of background, Cllr Cullens advised that there were 164,000 pothole which required attention in Lancashire, each costing £165 to repair. |  |
| 8 | Highways and Road Safety Matters  |  |
|  | 1. To report on progress made on all road safety matters.

The two locations for the SpID had been agreed by LCC and the consultation period for those directly impacted by it had passed, with no objections. Instructions have been given to LCC engineers to install bespoke posts which have 4-6 week lead time. LCC have confirmed the costs to be as follows:* £399 plus VAT for each post (two required)
* £89.50 installation fee.

The final quote from Elan City has been received at £2747.99. The recommendation now from Elan City is that battery version is purchased as opposed to the solar version to aid moveability. There is a 4-5 day lead time for the delivery of the SpID. It has not yet been purchased to protect the length of the guarantee period.The Clerk was provided with authority to make the above payments when they fall due.1. To report on all highways matters, including road markings, signage etc

Marsh Lane – There has been no further progress despite efforts and a request that the matter be escalated. Cllr McGovern has been asked to pursue this with Chorley BC.Pippin St – The street is on a 12 monthly inspection regime, which is the most frequent available. As a courtesy, LCC have agreed to an extra gully cleanse which should be taking place imminently. Only one of the two gullies are on LCC’s asset list. LCC intend to inspect and add the second one if necessary. LCC are of the view that in any event, even jetting one gully, due to their close proximity, would partially cleanse the second gully.Hill House Lane – A member of the public had requested extra signage/markings at the Hill House Lane/Sandy Lane junction. The location has been inspected by LCC and all data reviewed. LCC have concluded that there is no need for additional signage/markings at this stage.White Lines/Red Textured Strips – A further inspection is due to see if LCC consider it necessary for the paint to be renewed on Sandy Lane, up Stony Bank towards Hoghton. It is likely that renewal of the paint would improve the Hill House Lane/Sandy Lane junction.Water seepage Hill House Lane – The Clerk advised that she understands that further work is planned which will require approval from LCC. |  |
| 9 | Chorley Borough Council/Lancashire County Council |  |
|  | There is no report from Lancashire County Council due to the recent General Election.Cllr McGovern will be asked to provide an update in terms of Chorley BC at the next meeting. |  |
| 10 | Planning Reports |  |
|  | Applications ReceivedUnless otherwise stated:1. All Applications have been circulated to Parish Councillors by email from comment; and
2. No response or no objection/neutral/no comment responses have been reported to the Chorley Borough Council Planning Portal.

Proposal: Erection of a detached outbuildingLocation: Crabtree House Hill House Lane Brindle Chorley PR6 8NR Reference: 24/00420/FULHHResponse date: 13.06.2024**No objection**Application: 24/00427/DIS Application to discharge condition no. 4 (roof materials) of listed building consent ref: 23/01015/LBC (Application for listed building consent a replacement roof)Location: Batesons Farm Sandy Lane Brindle Chorley PR6 8NLDetermination Deadline:  18.07.2024**No objection**Proposal: Application for a certificate of lawfulness for the proposed siting of a mobile home to provide ancillary accommodation Location: Crabtree House Hill House Lane Brindle Chorley PR6 8NR Reference: 24/00426/CLPUDResponse due 25.06.2024**No objection**Proposal: Notification of proposed works to a tree within a conservation area involving the removal of one beech treeLocation: The Old Rectory Sandy Lane Brindle Chorley PR6 8NJReference: 24/00487/TCONResponse due: 29.06.2024**No objection**Proposal: Application for a certificate of lawfulness for existing development including: 2no. single storey side extensions, a single storey rear extension and a detached outbuildingLocation: Scale Hill House Windmill Lane Brindle Chorley PR6 8NXReference: 24/00451/CLEUDResponse due: 29.06.2024 **No objection**Application: 24/00491/TCONProposal: Notification of proposed works to trees within a conservation area involving the height reduction of 1no. cherry and 1no. hollyAddress: St James's Rectory Sandy Lane Brindle Chorley PR6 8NJ**No objection**EnforcementNoneDetermined ApplicationsApplication no: 24/00314/MNMA Decided: Mon 20/05/2024 Decision: Permit Minor Material AmendmentsProposal: Minor non-material amendment to planning permission ref 23/00623/FULHH (Single storey rear extension (following demolition of existing conservatory) to change the external materials from brick to render Location: 15 Smithy Close, Brindle, Chorley, PR6 8NW Application no: 23/00915/FULHH Decided: Tue 21/05/2024 Decision: Permit Full Planning Permission Proposal: Single storey side/rear extension including bay window to rear, attached to existing garage following conversion of carport and garage to habitable accommodation Location: Hedgerows, 7 Sandy Lane, Hoghton, Preston, PR5 0SQ Application no: 24/00168/LBC Decided: Wed 22/05/2024 Decision: Grant Listed Building Consent Proposal: Application for listed building consent for removal of canopy extension from western elevation, removal of a window on western elevation and insertion of a solid single oak door Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZApplication no: 24/00335/NOT Decided: Wed 22/05/2024 Decision: Approve - Telecom Proposal: Notification of intention to remove and replace 3no. antennas, removal of 2no. existing cabinets and replacement of 1no. new cabinet and associated ancillary works Location: Orange PCS, Telecom Mast Site NO LAN0040, Huggarts Farm, Denham Lane, Brindle Application no: 24/00181/FULHH Decided: Thu 23/05/2024 Decision: Permit Full Planning Permission Proposal: Erection of a single storey extension to the western elevation of an existing outbuilding and the removal of 2no. doors in the eastern elevation Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZ Application: 24/00006/FUL Creation of a new vehicular access drivewayLeigh Farm Marsh Lane Brindle Chorley PR6 8NYPermit full planning permission.  31 May 2024Application 24/00336/FULHH Replacement of roof to single storey side projection involving an increase in eaves and ridge height.Rectory Cottage Sandy Lane Brindle Chorley PR6 8NJPermit full planning permissionApplication: 23/00613/FULHH Erection of detached outbuildingBeech Cottage Water Street Brindle Chorley PR6 8NHPermit full planning permission 26.06.2024Application no: 23/00986/DIS Decided: Wed 03/07/2024 Decision: Condition(s) not discharged Proposal: Application to discharge condition no. 4 (wall materials) of listed building consent ref: 23/00272/LBC (Application for listed building consent for alterations to existing boundary treatments including removal of section of existing wall and erection of new wall and gate, replacement of boundary fence and removal of stone pillar) Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZApplication no: 24/00144/FULHH Decided: Wed 03/07/2024 Decision: Permit Full Planning Permission Proposal: Single storey rear extension including new roof to existing store (following demolition of existing rear extensions and conservatory)Location: Mill House Cottage, Mill House Lane, Brindle, Chorley, PR6 8NS  |  |
| 11 | Parish Finances |  |
|  | As at 30.06.2024 there is £21,675.73 in the Community Direct plus bank account and £1966.76 in the Corporate Instant DepositThe income since 13.05.2024 is £247.17 VAT refund for 2023/2024 and £800 for the LCC PROW and Bio Grant for 2024/2024 (ring fenced)FINANCIAL STATEMENT 30 June 2024

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| **AT BANK** | Current Account | £21,675.73 |
|  | Deposit Account | £1966.76 |
|  | Total | £23,642.49 |

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|  | **BOOK** | **PARISH ELEMENT** |  **CIL ELEMENT** | **GRANT** |
| Income | £25,070.44 | £16,783.85 | £6686.59 | £1600.00 |
| Expenditure | £1,427.95 | £1,427.95 |  |  |
| Total | £23,642.49 | £15,355.90 | £6686.59 | £1600.00 |

RESOLVED – Cllr Cranshaw approved the Financial Statement and signed the CIL Report |  |
| 12 | Accounts for Payment |  |
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| **Name** | **Details** | **Amount** | **Cheque/Ref No** |
| Brindle Community Hall  | Room Hire for 08.07.2024 | £20.00 | 501002 |
| Mrs K Milnes  | Clerk Salary – May and June 2024 | £1248.00 | 501003 |
| Mrs K Milnes  | Reimbursement stationery expenses – HP ink | £39.91 | 501004 |
| LALC | CiLCA Training Course July 2024 to Jan 2025 | £195.00 | 501005 |
| \*Whitehill Direct  | Church and Top ‘Oth Lane Notice Boards  | £2450.40 (incl VAT)CIL funds.  |  |
| \*Elan City | EVOLIS Vision | £2747.99 (incl VAT)CIL funds |  |
| Hiscox/Gallagher/AJB  | Insurance Renewal | £464.17 | 501006 |
| Whitehead and Aldrich  | Payroll April, May, June 2024  | £108 | 501007 |
| \*LCC  | SpID Post Installation x 2  | £798 plus VAT |  |
| \*LCC  | SpID Installation x 1  | £89.50 |  |

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Copy invoice/s were available for inspection at the meeting. The accounts were approved and cheque/s signed/authority confirmed for electronic payment.\*authority provided to make payment when it falls due. |  |
| 13 | Environmental issues and concerns |  |
|  | Camera – Denham QuarryCllr Croasdale has requested that this is investigated in view of litter, fly tipping and anti-social behaviour at the Quarry. As this is Chorley BC land, Cllr Croasdale is to liaise with Cllr McGovern.Higher Cop RoWThe Clerk advised that this had been reported and a response awaited.M61 UnderpassHighways England have finally accept responsibility for the and have agreed that the graffiti will be cleaned by it within 3-6 months.RESOLVED – Clerk to chase Higher Cop ROW and M61 Underpass to ensure progress. |  |
| 14 | Future Parish Council Projects |  |
|  | 1. Neighbourhood Grant/Withnell Fold Walk

Cllr Croasdale is leading the project with the Clerk supporting. Chorley BC’s intended contribution is £2500 but there is some flexibility. LCC have confirmed that the PROW Grants can be added to the Chorley BC contribution. The intention is for an updated route to be made available on paper and electronically (via website, App and QR code), way markers to be designed and produced and repairs to elements of the walk. Quotes have gone out for kissing gates and an update will be provided at the next meeting.1. Noticeboards

Order placed and delivery due around 22.07.2024 for the Church and Top O’th’ Lane Notice Boards. Cllr Singleton will be installing with an intention for further hard standing at the base of the Top O’th’ Lane Board. Cllrs agreed that the “Brindle Parish Council” should be in one long line rather than up in the arch.1. Parish Pound Plinth

 Information, photographs and graphics being finalised.1. Parish Pound

Insurance is now in place. Purchases to continue to be agreed by Brindle PC in advance to make sure items purchased are insurable, and that invoices for purchased items include VAT details to enable an end of year reclaim.Japanese Knotweed is believed to be encroaching into the Parish Pound. There is no evidence of growth currently. It could be dormant or have been successfully treated. This is something to consider if the Application for Adverse Possession is made.The Clerk has reviewed the Adverse Possession Application which was unsuccessful in 2010. The Clerk is to review historical Minutes to find information to demonstrate exclusive use and occupation, which is the test for Adverse Possession, and review the merits of an Application. The Parish Council will need to consider whether to proceed with the Application to include consulting with the neighbours in advance. |  |
| 15 | Chorley Borough Council Neighbourhood Meetings |  |
|  | Nothing to report |  |
| 16 | Brindle St James Primary School 400th Anniversary Celebrations |  |
|  | All at the meeting were encouraged to attend and spread the word of the above celebrations, which were open to the whole community. |  |
| 17 | Co-opting |  |
|  | See item 1 above |  |
| 18 | Any Urgent Business |  |
|  | The scheduled road closure of Sandy Lane between 12 and 20 August 2024. The Clerk advised that this was for completion of the ENWL cabling works. This most recent closure has been advertised on the Brindle Community Facebook page and also the Parish Council website. With the agreement of the Cllrs, the Clerk will write to LCC to highlight concerns regarding the length and nature of the closure and propose traffic light controls instead. |  |
| 19 | Date of Next Meeting  |  |
|  | 2 September 2024 at Brindle Community Hall commencing at 7.30pm |  |

Signed…………………………………………………………….Chair

Dated……………………………………………………………………..