

**MINUTES OF THE MEETING  
OF BRINDLE PARISH COUNCIL  
HELD ON 28TH NOVEMBER 2016  
AT THE COMMUNITY HALL  
WATER STREET BRINDLE**

**PRESENT:-**

D. METCALFE (VICE CHAIRMAN) - IN THE CHAIR, COUNCILLORS J. BALDWIN, C. HINDLE, MRS S. LONG, W. NELSON, AND T. SHARRATT.

**ALSO IN ATTENDANCE:- ONE MEMBER OF THE PUBLIC.**

**4340. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from The Chairman (Councillor D. Cranshaw) Councillors Mrs B. Robinson and J. Swann and County Councillor A. Cullens.

**4341. COUNCILLOR MRS ROBINSON:**

Councillor Mrs Long informed the Parish Council of Councillor Mrs Robinson's illness and indicated that she was to undergo further surgery. She hoped to attend the Parish Council after Christmas.

The Parish Council wished Councillor Mrs Robinson a speedy recovery.

**4342. FORMER COUNCILLOR D. DICKINSON:**

The Chairman of the meeting (Councillor D. Metcalfe) referred to the current health of former Councillor Dickinson.

The Parish Council wished him a speedy recovery.

**4343. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

In accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct the Clerk asked if any Member wished to declare an interest in any matter to be considered by the Parish Council at the meeting. No one did so at this stage.

**4344. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 10th October 2016 having previously been circulated were approved as a correct record and signed by the Chairman.

**4345. ADJOURNMENT:**

**THERE THEN FOLLOWED AN ADJOURNMENT TO ALLOW THE PUBLIC TO RAISE ISSUES AND QUESTION THE PARISH COUNCIL REGARDING MATTERS DEALT WITH. AS NO MATTERS WERE RAISED BY THE MEMBER PUBLIC THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

**4346. POLICE REPORT :**

**(A.) LIAISON**

The Police were not present.

The Clerk circulated an email from Inspector Cox at Chorley which was sent to the Chorley Liaison Meeting. The police had been considering the situation regarding PACT Meetings and were looking at different ways of interacting with Parish Councils.

In future it was proposed that each team in the Chorley Policing area would have an identified PCSO as an engagement point of contact. They would maintain regular contact with Parishes, and provide a newsletter every two months which they would send to the relevant clerks with the request this was forwarded to other people and groups in the community. Further, they had been asked to identify key events – particularly annual meetings, and ensure attendance and advertising regarding attendance. There would be a drive to increase use of “In The Know” which the Police asked that local residents should be encouraged to join and support.

The Clerk also circulated copies of the current newsletter.

Councillor Sharratt reminded the Parish Council that over twelve months ago he had raised with the police the problems of a parked vehicle in Hoghton Lane obstructing views for vehicles leaving Bells Lane and that the problem still persisted.

Resolved :- That the reports be noted and the Clerk raise again with the police the parking problems on Hoghton Lane and Bells Lane

**(B) CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

**4347. COMMUNITY HALL:**

A report was presented on current activities and on the Annual General Meeting.

Resolved:- That the report be accepted.

*Councillor Mrs S. Long declared personal and non prejudicial interests in this matter in respect of being a representatives of the Parish Council on the Community Hall Management Committee.*

**4348. LALC REPORT:**

The Clerk reported details of the current newsletter,

Councillor Sharratt reported on the LALC AGM held on 19th November 2016.

The Parish Council's resolution that the Police and Crime Commissioner and Lancashire Constabulary work closely with LALC to develop a framework for improving the way that the police work with and engage parish/town councils in Lancashire was adopted.

The minutes of the Chorley Area Committee held on 20th October 2016 at Chorley Town Hall were circulated.

## BRINDLE PARISH COUNCIL – 28TH NOVEMBER 2016

Resolved:- That the reports be accepted.

### **4349. HIGHWAY MATTERS:**

#### **(A). FLOODING:**

The Clerk reported latest situation regarding the clearing of gullies.

With regard to ditches in Windmill Lane and Dover Lane the County Council was establishing who was the landowner.

The blocked drains at Birchin Lane and Duxon Hill were still to be looked at.

At the recent Chorley/Parish Liaison meeting schedules were circulated indicating the County Council's Gully Maintenance Programme. These indicated that gullies in Hillhouse Lane and Pippin Street would be cleaned on an Annual basis and Top oth Lane and Holt Lane would be cleaned every eighteen months. Emergency cleaning would be carried out as appropriate.

The Chairman (Councillor D. Cranshaw) had inspected the location of gullies indicated County Council Gully Map on Sandy Lane, Denham Lane and Holt Lane and confirmed they were correct. He had also reported blocked gullies on Water Street and Denham Lane.

At the last meeting it was reported that a culvert had collapsed in Birchin Lane which was hazardous to motorist and pedestrians. The Clerk had notified the County Council. Councillor Baldwin reported that the culvert had been inspected but no work had been done. He would place a warning cone by the culvert to identify its location.

Resolved:- That the flooding situation continue to be monitored and the course of action proposed by Councillor Baldwin be agreed.

#### **(B). PRIVATE ROAD:**

The Clerk reminded the Parish Council that the County Council had undertaken an investigation of the road at Holly Bank on Private Road.

They found no signs of subsidence in the carriageway surface although there appeared to be an element of undercutting from surface water runoff under the edge of the carriageway. They were considering installing hazard markers and a white line to encourage vehicles to keep away from the very edge and would monitor the location for signs of failure. They were to carry out hazard markings and white lining works by the end of October. This work was still to be carried out.

Resolved:- That the Clerk request the County Council to complete the work as soon as possible.

#### **(C). STILES:**

County Councillor Cullens reported that the stiles had been inspected by the Countryside Service and were considered to be of low priority. Some work would be carried out in the future.

Resolved:- That further developments be awaited.

**(D). FOOTPATH - GORTON BROOK: .**

At the last meeting Councillor Nelson requested information as to whether this footpath had been maintained. The Clerk had contacted the County Council regarding this matter and had been informed that the footpath maintenance work would be carried out in due course.

Resolved:- That the Clerk contact the County Council to ascertain when the work would be done.

**(E). HOLT LANE - HIGHWAY DEFECTS:**

The Chairman (Councillor D. Cranshaw) had undertaken a site inspection following complaints from local residents and the County Council had been informed.

Resolved:- That further developments be awaited.

**(F). MANHOLE COVERS:**

A local resident reported that the lid to the manhole at High Cop still needed attention this had been previously reported.

The County Council had undertaken temporary repairs to the broken cover on Sandy Lane and had requested United Utilities to carry out a permanent repair. The work had still to be completed.

Resolved:- That the Clerk ascertain the current situation regarding the replacement of the manhole covers.

**(G). SLACK FARM - FOOTPATH SIGN:**

At the last meeting Councillor Nelson reported that the footpath sign was obscured by vegetation. The Clerk had notified the County Council who had responded that this was a low priority and work would be done in the future when appropriate.

Resolved:- That the Footpaths Officer be requested to take appropriate action as soon as possible.

**(H). SANDY LANE - FORMER SAND QUARRY:**

The Chairman (Councillor D. Cranshaw) had requested Chorley Council to cut back the overhanging vegetation at the former sand quarry.

As no action had been taken it was suggested that a direct approach be made to the landowner. It was also suggested that as this land was used by the Brindle Shoot they may be able to help.

Councillor Nelson indicated that some work had been done.

Resolved:- That the report be accepted.

**(I). IRON MAN EVENT:**

The Clerk circulated a report setting out the views of the organisers of the Iron Man Event to the concerns raised by Parish Councils. It was not envisaged that the route would be changed.

Resolved:- That the report be noted.

**(J). DUXON HILL/WINDMILL LANE - ROAD SURFACE:**

At the last meeting a member of the public reported that there were several large potholes on Dover Lane/Duxon Hill/Windmill Lane and the general condition of the road surface in the locality was poor.

Resolved:- That the County Councillor Cullens be requested to investigate this.

**(K). WINTER BRIEFING:**

The Clerk circulated a copy of the current County Council winter briefing note.

Resolved:- That the report be accepted.

**4350. CHORLEY COUNCIL REPORT:**

The Clerk reported on issues affecting the Parish Council.

Resolved: - That report be accepted.

**4351. PLANNING REPORT:**

**(A). DECISIONS:**

The Clerk reported that the following decisions had been made since the last meeting of the Parish Council.

1. Conversion of redundant barn to single residential dwelling land south east of Warburton House Holt Lane. (App no 16/00796/FUL) Applicant Mr. Pawson. - Withdrawn.
2. Conversion of barn to create one dwelling Lower Copthurst Farm Birchin Lane (App no 16/00597/FUL) Applicant Mr Mayor. - Granted.

**(B) APPLICATIONS:**

The Clerk reported that the following applications had been received since the last meeting.

1. Erection of part first floor, part two storey side and rear extension with dormers to front and rear roof slope of proposed extension 4 Smithy Close (App No 16/00982/FULHH) Applicant Mr. Mercer.

Details had been circulated to all Members of the Parish Council and no observations had been made. The Clerk would inform Chorley Council.

2. Prior approval application for proposed change of use of agricultural building to a dwellinghouse and associated operational development land south east of Warburton House Holt Lane (App no 16/01040/P3PAO) Applicant Mr.Pawson.

Details had been circulated to all Members of the Parish Council and no observations had been made. The Clerk would inform Chorley Council.

3. Certificate of lawfulness erection of rear dormer extension 8 Oak Bank Gregson Lane (App no 16/0104/CLPUD) Applicants Mr. And Mrs Massaro.

## BRINDLE PARISH COUNCIL – 28TH NOVEMBER 2016

Details had been circulated to all Members of the Parish Council and no observations had been made. The Clerk would inform Chorley Council.

Resolved:- That the report be accepted.

### **(C). DEVELOPMENT AT HILLHOUSE LANE:**

At the last meeting local residents expressed their concerns about the use of land at Town House Farm Hillhouse Lane for the parking and storage of what appeared to be large highway maintenance vehicles. It was felt that this was obtrusive and there were highway safety implications.

The Parish Council had referred it to the Planning Enforcement Officer at Chorley and the latest situation was reported. The Enforcement Officer was to meet the owner of the site to discuss this matter with him.

Resolved:- That the Clerk ascertain the current position.

### **(D). CUERDEN STRATEGIC DEVELOPMENT SITE:**

The Clerk reported the invitation to attend the public exhibition regarding this development.

Resolved:- That the report be noted.

### **4352. ACCOUNTS FOR PAYMENT:**

The Clerk submitted the following accounts for payment.

1. D.Metcalf	Renewal of website licences.	£77.83.
2. A Harkness	Print Cartridges and Envelopes	£81.63
3. Brindle Community Hall	Hire of Room November 2016	£20.00
4. Whitehead and Aldrich	Payroll Administration Quarter ended 30th September 2016	£30.00

### **4353. BUDGET PROCESS:**

The Clerk submitted a report on the process for the making of the annual budget.

Resolved:- That the report be noted.

### **4354. HALF YEARLY FINANCIAL STATEMENT:**

The Clerk submitted a half-yearly financial statement (circulated) to 30th September 2016 indicating deposits of £13928.92 and expenditure of £5843.23 leaving a balance of £8085.69. A forward projection of expenditure to the year - end would amount to £7937.00 and give an estimated balance of £5991.92.

Resolved:- That the financial statement be accepted and referred to the Independent Financial Auditor and the Accounts Book signed by the Chairman (Councillor D. Cranshaw) the Vice Chairman (Councillor D. Metcalfe) and Clerk.

### **4355. PARISH COUNCIL ESTIMATES 2017/18:**

## BRINDLE PARISH COUNCIL – 28TH NOVEMBER 2016

Following the half yearly statement the Clerk submitted a report (circulated) dealing with the Parish Council's Estimates for 2017/18, the report gave details of actual spending in 2015/16 together with an update of spending in the current financial year together with an estimate for 2017/18.

He also submitted a letter (circulated) from the Leader of Chorley Council regarding the partnership funding of schemes within Chorley and their possible effect on Parish Precepts.

Councillor Mrs Long referred to this and indicated the reasoning behind the suggestion.

Resolved:- (1) That the Parish Council registers its opposition to the proposals contained in the letter and the Chairman (Councillor D. Cranshaw) be authorised to respond indicating this and that the Parish Council will not attend any meetings on this topic.

(2) That subject to the the Clerk ascertaining amount of welfare payments required from Chorley Council, the Estimates as set out below be approved and that the Parish Council's 2017/18 precept on Chorley Council amount to £6,800.00.

### HALF YEAR FINANCIAL STATEMENT 2016 AND DRAFT ESTIMATES 2017/18

LAST YEAR 2015/16	DESCRIPTION	CURRENT YEAR 2016/17		ESTIMATES 2017/18
ACTUAL £		ORIGINAL £	ACTUAL £	£
RECEIPTS				
7840.46	B/FWD	6975.15	6975.15	5270.00
6527.00	PRECEPT	6527.00	6527.00	6,527.00
273.00	GRANTS	273.00	273.00	273.00
133.46	VAT	120.01	120.01	160.00
10.00	INTEREST	10.00	6.82	10.00
113.08	HOGHTON STATIONERY REFUND	26.94	26.94	240.00

## BRINDLE PARISH COUNCIL – 28TH NOVEMBER 2016

14897.00	TOTAL RECEIPTS	13932.10	13928.92	12480.00
	PAYMENTS			
4158.29	PAYROLL	4200.00	3167.17	4400.00
350.00	GRANTS – SECTION 137 PAYMENTS	750.00	350.00	400.00
301.50	INSURANCE	350.00	320.04	350.00
331.06	LAPTC SUBSCRIPTION	250.00	277.04	300.00
50.00	AUDIT FEES	50.00	50.00	50.00
160.00	HIRE OF ROOMS	155.00	80.00	175.00
81.90	STATIONERY AND EQUIPMENT	600.00	325.98	600.00
60.00	TRAINING	50.00	NIL	60.00
NIL	WREATH	15.00	NIL	30.00
NIL	COMMEMORATION OF WORLD WAR ONE.	NIL	NIL	300.00
1,750.00	PARISH PLAN	500.00	NIL	1,500.00
NIL	PARISH POUND	300.00	NIL	300.00
NIL	NOTICE BOARDS	250.00	NIL	300.00
200.00	ELECTION FEES	200.00	NIL	400.00
15.00	BEST KEPT VILLAGE COMPETITION	15.00	15.00	15.00
NIL	DENHAM QUARRY MANAGEMENT PLAN	500.00	NIL	500.00
NIL	MAINTENANCE	1100.00	1100.00	500.00
NIL	WELCOME TO BRINDLE SIGNS	300.00	NIL	300.00
72.00	PAYROLL SERVICES	120.00	78.00	120.00
NIL	WEBSITE	100.00	80.00	100.00
7329.75	TOTAL	9805.00	5843.23	10700.00

### **4356. BEST KEPT VILLAGE:**

The Clerk reported that Councillor Hindle and himself had attended the ceremony on



## BRINDLE PARISH COUNCIL – 28TH NOVEMBER 2016

17th October 2016 to receive the award for the winner of the Small Villages section of the Competition.

The Parish Council was presented with a trophy to be held for one year, a plaque for display in the Parish and a certificate. These were displayed at the meeting.

It was suggested that the plaque could be mounted at the Cavendish Arms.

Resolved:- That an approach be made to the Cavendish Arms regarding the display of the Plaque.

### **4357. SHUTTLINGFIELDS TRUST:**

The Clerk reported on the current situation regarding the winding up of the Trust

Resolved : That the report be accepted.

### 4358. DENHAM QUARRY:

The Clerk reported that the Chairman (Councillor D. Cranshaw), the Vice Chairman (Councillor D. Metcalfe) had met a representative from Chorley to discuss the fencing provision at the car park. Chorley Council had suggested that the fencing nearest the road side should be removed and boulders placed on the bund to prevent vehicles being driven across.

The remainder of the fencing would be replaced and an order had been placed for this. In addition hawthorn whips would be planted at the back of the fencing to prevent access.

Councillor Sharratt reported that he had seen workmen replacing part of the fencing.

The Clerk also reported that St. Catherine`s Hospice had requested permission to hold a sponsored abseiling event in the Quarry.

It was also reported that the quarry was subject to serious dog fouling and that commercial firms were walking dogs in the quarry resulting in increased dog fouling this seemed to occur late morning. Chorley Council had been notified.

Resolved:- That reports be noted.

### **4359. PARISH PLAN:**

At the last meeting it was suggested that a stone bench would be more appropriate in at the location in Workhouse Lane. A local resident offered to look into this.

The Vice Chairman (Councillor D. Metcalfe) had also suggested a further bench be provided at Oram Road. The Clerk had approached The County Council and Chorley Council for permission to do this and a reply was awaited.

### **4360. CHORLEY LIAISON:-**

The Clerk reported on the meeting of the Liaison Group held on 19th October 2016 and had circulated details of Gully Cleaning by the County Council and the response of the Iron Man Organisers to the concerns of Parish Councils in Chorley.

The only other issue was a consultation by Bt on the proposed removal of phone boxes throughout Chorley . As far as Brindle was concerned the only one affected was the one opposite the Community Hall. Chorley Council had asked if there were any compelling reasons for it to be retained.

The Parish Council did not consider that there was sufficient evidence for this.

## BRINDLE PARISH COUNCIL – 28TH NOVEMBER 2016

Resolved:- That with great reluctance the Parish Council agrees to the removal of this phone box.

### **4361. CPRE.**

The Clerk circulated the current newsletter and correspondence from the CPRE.

Resolved:- That the newsletter be noted.

### **4362. LETTER OF THANKS**

The Clerk submitted a letter of thanks from Brindle St. Joseph`s Parish and Community Hall for the donation .

Resolved:- That the letter of thanks be accepted.

### **4363. EASTERN PARISHES NEIGHBOURHOOD PREFERRED PROJECTS 2017/18**

The Clerk submitted a request from Chorley Council for projects to be included in Neighbourhood Projects Programme 2017/18.

Resolved:- That the Parish Pound information board submitted as a project.

### **4364. WORK PLACE PENSIONS:**

A report was presented on the Government`s proposals regarding workplace pensions.

The Parish Council as employers did not need to adopt the scheme as the criteria did not apply.

Resolved :- That the report be accepted.

### **4365. DATE OF NEXT MEETING:**

Monday 9th January 2017 at.7.30 p.m. at the Community Hall Water Street Brindle.

**There being no further business the Chairman of the meeting (Councillor D. Metcalfe) declared the meeting closed at 8.55 p.m.**

**SIGNED  
CHAIRMAN**

**9TH JANUARY 2017.**