

**MINUTES OF THE MEETING
OF BRINDLE PARISH COUNCIL
HELD ON 12TH NOVEMBER 2018
AT THE COMMUNITY HALL
WATER STREET BRINDLE.
PRESENT:-**

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE
CHAIRMAN) COUNCILLORS C. HINDLE , MRS S. LONG, DR. P. McGOVERN
W. NELSON, MRS B.ROBINSON, AND J. SWANN.**

**ALSO IN ATTENDANCE:SPECIAL POLICE SERGEANT S.BULLOCK AND 8
MEMBERS OF THE PUBLIC.**

4508. APOLOGY FOR ABSENCE:

An apology for absence were submitted from Councillor J. Baldwin.

4509. REMEMBRANCE DAY SERVICE:

The Chairman (Councillor D. Cranshaw) on behalf of the Parish Council thanked the Vice Chairman (Councillor D. Metcalfe) for representing the Parish Council at the service on 11th November 2018.

4510.DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

4511. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 8th October 2018 having been previously circulated were approved as a correct record and signed by the Chairman.

4512. PUBLIC PARTICIPATION SESSION:

**THE MEMBERS OF THE PUBLIC PRESENT REFERRED TO THE
FOLLOWING MATTERS:-**

(A).COMMUNITY ISSUES - BOURNES ROW:

The Parish Council was informed about the meeting which took place on 6th November 2018 with County Councillor Snowden,the police,schools and local residents regarding issues in Bournes Row. Various initiatives had been suggested by the County Council and the police mainly regarding school parking but also regarding the traffic to the business premises. There would also be a review of traffic speeds.

It was considered that the provision of speed humps would reduce traffic speeds and this would be investigated.

Resolved:- That the action proposed report be noted.

(B). DEVELOPMENT - SANDY LANE:

Members of the Public raised their concerns arising from a planning application for a development at Sandy Lane.

The Parish Council supported these concerns and would comment to Chorley Council on the application.

Resolved: - That the action proposed be agreed.

Councillor J.Swann declared an interest in the application and did not vote thereon.

AS NO OTHER MATTERS WERE RAISED BY THE MEMBERS OF THE PUBLIC THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.

4513. POLICE LIAISON:

(A) Newsletter:

A report was presented by the police on activities since the last meeting.

At the last meeting it was noted that traffic increased in Holt Lane and Sandy Lane in the early evening. The vehicles appeared to be going to Denham Quarry where suspected drug use was taking place.

It was reported that this was still taking place and there were concerns from residents at Top oth Lane about this and the excessive speed of traffic using Holt Lane.

The police were aware of the situation and regularly visited the Quarry.

It was also suggested that residents were considering a petition to the County Council regarding traffic speeds at Top oth Lane.

The police agreed to pass this to the Road Safety Unit and Community Road Watch.

The County Council was also investigating speeds on various roads in the Parish.

Resolved:- That the report be accepted and that further developments be awaited regarding traffic speeds.

(B) CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

4514. COMMUNITY HALL:

A report was presented on current activities.

Resolved:- That the report be accepted.

The Chairman (Councillor D. Cranshaw) and Councillor Mrs S. Long declared personal and non prejudicial interests in this matter in respect of being a representatives of the Parish Council on the Community Hall Management Committee.

4515. LALC Report:

The Clerk submitted the current newsletter together with details of the County Council/Parish and Town Council Conference.

Resolved:- That the newsletter be noted.

The Chairman (Councillor D. Cranshaw) declared an interest in this matter being Vice Chairman of the Association).

4516. HIGHWAY MATTERS:

(A). FLOODING:

There were currently no reports of flooding.

Resolved:- That the report be noted.

(B). DOVER LANE/DUXON HILL:

A report on the current situation in respect of the clearing of ditches at Dover Lane Windmill Lane and Duxon Hill was made.

Some minor work had been carried out at Duxon Hill but no other work had been carried out despite repeated requests..

Resolved:- That County Councillor Snowden be informed of the situation..

(C). PIPPIN STREET:

The closure of the entrance to the bridleway opposite Pippin Fold was being investigated by the Footpaths Officer.

Resolved:- That the County Council be asked for an update on the apparent closure of the bridleway.

(D). STILES:

It was reported that there had been no progress on the repair of the stiles.

Resolved:- That the Clerk ascertain the current position.

(E). TOP OTH LANE - ROAD SURFACE:

It was reported that some work had been done to potholes but not those at the intersection between Denham Lane and Holt Lane and at the bend after Hough House Farm on Holt Lane.

Resolved:- That the Clerk ascertain the position with regard to any additional work to the potholes

(F). HILLHOUSE LANE - RESURFACING:

It was reported that some line markings in Hillhouse Lane still had to be repainted.

It was suggested that `Slow` marking be introduced on Hillhouse Lane near the junction of Gowans Lane.

Resolved:- That the County Council be requested to carry out any remaining line markings work and consider the possibility of providing `Slow` markings .

(G). SMITHY LANE - STREET NAMEPLATE:

It was reported that the street nameplate had been replaced however, the supports were deteriorating and required attention. This had been reported to Chorley Council.

Resolved:- That further developments be awaited.

(H). MARSH LANE - ROAD SURFACE:

It was reported that the work had been carried out..

Resolved:- That the report be accepted.

(I). FOOTPATH 41:

It was reported that the footpath had re-opened and new stiles had been provided.

Resolved:- That the report be accepted.

(J). SPEED RESTRICTIONS:

At the last meeting the issue of speeding vehicles at various roads had been raised. The Council Council was asked to consider the introduction of speed limits on parts of Sandy Lane, in Smithy Lane and at Top oth Lane.

They had agreed to investigate the suggestion.

Resolved:- That the report be noted.

(K). REDUNDANT STREET SIGNS:

At the last meeting a Member of the Public referred to the street litter arising from the number of street signs left by workmen following completion of repair work. The County Council was asked to remove any redundant street signs left in the Parish.

Resolved:- That further developments be awaited.

(L). WINTER SERVICE BRIEFING:

The Clerk had circulated a briefing note from the County Council regarding their winter service for highways.

A member requested details of the criteria regarding the allocation of grit bins.

The Clerk had asked the County Council for this information.

Resolved:- That the report be noted.

(M). WATER STREET - STREET SWEEPING:

A local resident reported problems with the fallen leaves in Water Street.

Resolved:- That Chorley Council be asked to arrange for Water Street to be swept.

(N). LIGHTING M65 - GORTON BROOK:

It was reported that the lights on the M65 at Gorton Brook were permanently on.

Resolved:- That this be reported to the Highway Agency.

4517. CHORLEY COUNCIL REPORT:

The Parish Council received an update on the electoral review of ward boundaries in Chorley.

The Boundary Commission was proposing changes to the Ward boundaries.

As previously reported they were suggesting the number of councillors be reduced from 47 to 42 meaning there would be three councillors per ward.

Brindle was in an enlarged ward comprising Brindle, Hoghton and Clayton East.

Comments were requested by 14th January 2019.

Resolved:- That the Boundary Commission be informed that the Parish Council feels there is no affinity with the addition of Clayton East to the ward and considers there would be a loss of local topicality.

4518. PLANNING REPORT:

(A) Decisions:

The Clerk reported planning permission had been granted for developments in Windmill Lane and Bournesfield since the last meeting of the Parish Council.

It was reported that planning permission had been refused for a development at Back Lane.

Resolved:- That the decisions be noted.

(B). Applications:

The Clerk reported that in addition to the application for development at Sandy Lane considered earlier under the Public Adjournment a further application had been made for development at Denham Lane.

Details had been circulated to all Members..

No observations had been made regarding the development at Denham Lane, this would be reported to Chorley Council.

Resolved:- That the action proposed be agreed.

Councillor J. Swann declared an interest in the application at Denham Lane Lane and took no part in the discussion or voting thereon.

(C). PARISH COUNCIL DIGITAL SERVICE QUESTIONNAIRE:

The Clerk circulated a consultation document and questionnaire relating to the proposed migration of the weekly planning list to online only.

A member commented on the proposals.

The Clerk requested members to indicate whether they wished to receive the list directly.

Resolved:- That the proposals be noted and that the Parish Council's current practices regarding notification of planning applications continue.

4519. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment.

1. Community Hall	Hire of Room November 2018	£20.00.
2. A. Harkness	Print Cartridges	£70.00.
3. Whitehead and Aldrich	Payroll Administration Quarter ended 30th September 2018	£42.30.

4520. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

Resolved:- That the report be noted.

4521. HALF YEARLY FINANCIAL STATEMENT AND PARISH COUNCIL ESTIMATES 2019/20:

The Clerk submitted a half yearly financial statement and report (circulated) dealing with the Parish Council's Estimates for 2019/20 the report gave details of actual spending in 2017/18 together with an update of spending in the current financial year and set out the proposed estimated spending for 2019/20..

The report revised the allocations for the Parish Pound, grant allocations, maintenance costs and the cost of local elections. He also recommended that the grant element for the community charge should be absorbed by the Parish Council.

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The Clerk indicated the amount of expenditure required if the Parish Council was to meet these targets and the anticipated balance at the end of the year.

The Chairman (Councillor D.Cranshaw) reminded the Parish Council that last year they had agreed that the Clerk should receive an annual increase in his salary.

The Parish Council then decided what the precept should be for next year.

Resolved:- (1) That the financial statement be accepted and referred to the Independent Financial Auditor and the Accounts Book signed by the Chairman (Councillor D. Cranshaw) the Vice Chairman (Councillor D. Metcalfe) and Clerk.

(2) That subject to the Clerk ascertaining amount of welfare payments required from Chorley Council, the Estimates as set out below be approved and that the Parish Council's 2019/20 precept on Chorley Council amount to £6,800.00.

HALF YEAR FINANCIAL STATEMENT 2018 AND DRAFT ESTIMATES 2019/2020.

LAST YEAR 2017/18	DESCRIPTION	CURRENT YEAR 2018/19		ESTIMATES 2019/20
ACTUAL £		ORIGINAL £	ACTUAL £	£
	RECEIPTS			
6975.00	B/FWD	8337.64	8337.64.	6820.00
6527.00	PRECEPT	6527.00	6527.00	6527.00
273.00	GRANTS	273.00	273.00	273.00.
120.00	VAT	224.50	224.50.	160.00
10.00	INTEREST	10.00	5.00	10.00
27.00	HOGHTON STATIONERY REFUND	73.08	73.08	150.00
50.00	REFUND - BENCH	NIL	NIL	NIL
NIL	CIL PAYMENTS	4777.18	4777.18	NIL

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NIL	SHUTTLINGFIELDS TRUST	1397.30	1397.30	NIL
13982.00	TOTAL RECEIPTS	21619.70	21614.70.	7290.00.
PAYMENTS				
4230.00	PAYROLL	5000.00	3556.00	5250.00
325.00	GRANTS – SECTION 137 PAYMENTS	750.00	550.00	600.00
334.00	INSURANCE	350.00	380.00	400.00
292.00	SUBSCRIPTIONS	275.00	288.00	300.00
50.00	AUDIT FEES	50.00	50.00	50.00
172.00	HIRE OF ROOMS	155.00	80.00	170.00
207.00	STATIONERY AND EQUIPMENT	600.00	187.00	600.00
68.00	TRAINING	75.00	NIL	75.00
NIL	WREATH	30.00	NIL	30.00
NIL	COMMEMORATION OF WORLD WAR ONE.	NIL	NIL	300.00
884.00	PARISH PLAN	1500.00	1536.00	4000.00
NIL	PARISH POUND	300.00	85.00	1000.00
65.00	NOTICE BOARDS	250.00	NIL	300.00
NIL	ELECTION FEES	NIL	NIL	400.00
15.00	BEST KEPT VILLAGE COMPETITION	15.00	15.00	15.00
NIL	DENHAM QUARRY MANAGMENT PLAN	500.00	NIL	500.00
NIL	MAINTENANCE	500.00	NIL	500.00
138.00	PAYROLL SERVICES	120.00	79.00	175.00
72.00.	WEBSITE	100.00	110.00	130.00
NIL	POPPY APPEAL	150.00	150.00	NIL

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NIL	SHUTTLINGFIELDS TRUST	1500.00	1500.00	NIL
6812.00	TOTAL	12220.00	8551.00.	14795.00

4522. SHUTTLINGFIELDS TRUST:

The Chairman (Councillor D. Cranshaw) reported that the funds had been distributed to the three schools.

Letter of thanks had been received from them.

Resolved:- That the report be noted.

4523. PARISH POUND:

The Clerk reported that there had been no response to the request to form a Friends of the Parish Pound group.

The Parish Council discussed what further action could be taken.

Resolved:- That the Parish Council consider a scheme for the development of the Parish Pound at the next meeting.

4524. PARISH PLAN - BRINDLE VILLAGE SIGNS:

The Clerk reported the current situation regarding the provision of Welcome to Brindle Signs.

A Member suggested that provision be made for developments at Withnell Fold Nature Reserve.

The Parish Council were reminded that the Parish Plan had not been reviewed for over 10 years.

Resolved:- That the Parish Council undertake a review of the aims of the Parish Plan.

4525. SILENT SOLDIER CAMPAIGN:

It was reported that the silent soldier silhouette had been erected in the grounds of St. James Parish Church.

Resolved:- That the report be accepted.

4526. LIAISON COMMITTEE:

The Clerk reported on the meeting of the Liaison Committee held on 12th October 2018.

Resolved:- That the report be noted.

4527. BEST KEPT VILLAGE COMPETITION - RESULTS:

The Clerk circulated a copy of the Judges report.

Resolved: - That copies be circulated to the various organisations and placed in Brindle Voice.

4528. CONSULTATIONS:

The Clerk circulated copies leaflets from NHS informing residents how to help the NHS this winter, details of proposed changes to the County Council's Nowcard scheme for the disabled and details of the implementation of changes to the Family and Wellbeing service.

A Member offered to provide a synopsis of future consultation documents to go in Brindle Voice.

Resolved:- That subject to the Parish Council receiving copies prior to insertion in Brindle Voice the offer be accepted.

4529. BROADBAND:

It was reported that the broadband service in Hillhouse Lane and Gowans Lane was poor.

Resolved:- That the County Council's Broadband Section be asked to investigate this

4530. DATE OF NEXT MEETING:

Monday 12th January 2019 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 9.20. p.m.

SIGNED

**CHAIRMAN
12TH JANUARY 2019.**