

MINUTES OF THE VIRTUAL MEETING OF BRINDLE PARISH COUNCIL HELD ON 2ND NOVEMBER 2020

PRESENT:-

COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS J.BALDWIN, MRS. S. LONG AND DR. P. McGOVERN.

5004. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted from Councillors C. Hindle, Mrs B. Robinson W. Nelson and J.Swann.

5005. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct.

5006. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 7th September 2020 having been previously circulated were approved as a correct record and signed by the Chairman (Councillor D. Cranshaw).

5007. PUBLIC PARTICIPATION SESSION:

AS THERE WERE NO MEMBERS OF THE PUBLIC PRESENT THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA:

5008. POLICE LIAISON:

(A). POLICING:

The police were not present.

A range of consultations had been circulated since the last meeting regarding various topics dealing with scams during the pandemic, drug dealing arrests, Neighbourhood Watch, the Know Where You Are scheme and surveys on local policing and public priorities.

Recent criminal activity was reported in Dover Lane and Smithy Close.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

5009. Community Hall:

There was nothing to report on this item.

5010. LALC Report:

The current newsletter had been circulated as well as various consultations mainly about Covid.

The Clerk had also circulated a copy of the Annual Accounts..

The LALC AGM would be held on 14th November 2020 via Zoom.

The Parish Council was requested to consider the appointment of delegates and the consideration of any resolutions to the AGM.

The reports were accepted, and that the Chairman (Councillor D. Cranshaw) was appointed the Parish Council's delegate to the LALC Annual General Meeting on 14th November 2020.

The Chairman (Councillor D. Cranshaw) declared an interest in this matter being Chairman of the Association.

5011. HIGHWAY MATTERS:

(A). BOURNES ROW - FOOTPATH SIGN:

The sign at Bournes Row leading to Oram Road had still not been replaced.

(B). FLOODING - CALVERTS FARM:

United Utilities had made some investigations into the causes of the flooding and suggested that some of the drains either side of Water Street needed looking at and this was a matter for the County Council they had been contacted but had not replied.

Flooding was also reported on Pippin Street, Private Road, Holt Lane and at Copthurst. These areas would be reported to the County Council.

(C). FOOTPATHS:

Footpaths 21 Breworth Fold, 30 Sandy Lane, 63 Underpass M65 and 44 Sandy Lane/ Smithy Close were still to be attended to.

The 'Footpath Closed' signs at Footpath 43 were still in place and the finger post sign needed replacing.

The Clerk would contact the Countryside Service again for a progress report regarding the footpath issues.

(D). ORAM ROAD - LITTER BIN:

Following the request that a litter bin should be provided in Oram Road, Chorley Council had been contacted,

They had replied that on advice from the County Council they could not put a bin near street furniture signs. There was also the safety aspect of having large vehicles blocking the highway and operatives being in the road.

So they could not locate a bin on Oram Road but they had repeated their offer to send someone down to collect litter when they are in the area on bin days.

(E). TEMPORARY ROAD CLOSURE - MINTHOLME:

Mintholme Crossing would be closed from 0100 hours on Sunday 15th November to 008 hours on Monday 16th November to allow Network Rail to carry out work to the level crossing.

(F). POTHoles:

Potholes had been reported in Water Street.

(G). HIGHWAYS WINTER SERVICE BRIEFING:

Copies of the latest Briefing were circulated.

(H). LITTER:

The Clerk circulated a letter from local residents regarding the frequent litter collections which they had made on Denham Lane through to Holt Lane and the car park at Denham Quarry. They requested that the litter problem be brought to the attention of Chorley Council and asked that additional litter bins be provided at Dehham Lane and Holt Lane.

They also drew attention to drug taking in the area.

The Parish Council thanked the residents for their litter collections and would notify Chorley of the problems.

Chorley Council would be asked to consider the location of additional litter bins and the police would be asked to undertake further patrols to prevent drug taking.

Fly tipping had also occurred in Smithy Lane and this had been reported to Chorley Council.

(I) HOLT LANE - HORSE SIGN:

A `Beware of Horses` road sign had been located at the end of Holt lane and was so near the junction it would be missed by vehicles turning into Holt Lane as they would be concentrating on their driving.

It was considered that it would be better and more visible further up Holt Lane.

The County Council would be asked relocate the sign in the position suggested.

(J). DENHAM LANE:

The gullies in Denham Lane were flooded and required attention, there also appeared to be a blockage in the culvert under the road which was causing water to bubble up and damage the surface of the road, The County Council would be notified.

5012. CHORLEY COUNCIL REPORT:

It was reported that Chorley Council had re-acquired its leisure centres from the Company administering them .

Details of the actions taken by the Council in relation to the Pandemic were reported.

5013. PLANNING REPORT:

(A) Decisions:

Applications had been granted for three separate developments at Sandy Lane and developments at Denham Lane and Top oth Lane had also been approved since the last meeting of the Parish Council.

(B). Applications:

A resubmission of an application at Lower Copthurst and an application for tree works on Sandy Lane had been submitted since the last meeting.

Details had been circulated to all Members and no observations were made.

Chorley Council had been informed of the comments.

Further applications for the development of a site in Sandy Lane had been circulated at short notice and it was considered that Members should have the opportunity to consider them and submit their comments to the Clerk.

Any comments made would be circulated to all Members before a decision was made.

(C). DEVELOPMENTS:

1. FORMER SAND QUARRY - SANDY LANE:

It was reported that hard standing had been constructed. Chorley Council was asked to investigate and the Enforcement Officer had indicated that planning permission was required.

It was understood that an application was being submitted. Residents had asked to be informed of the application.

The Clerk would inform Chorley of this request.

2. BIRCHIN LANE:

Hard standing had been constructed opposite the lay by in Birch Lane from Denham Lane on the right hand side. There was a van/motor home at the back of the hedge.

This would be reported to Chorley Council.

3. HILLHOUSE LANE - SOLAR PANELS:

The Planning Enforcement Officer had concluded that planning permission was required.

However, no application had yet been submitted.

The Clerk would ascertain the present position.

(D). WHITE PAPER PLANNING FOR THE FUTURE:

Letters of objection had been sent to the Government, Lindsay Hoyle MP, The Shadow Environment Minister, the Chief Executive at Chorley, The CPRE LALC and NALC.

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Reference was made to the lack of consideration to the affect the proposals would have on wildlife and green spaces.

5014. ACCOUNTS FOR PAYMENT:

The Clerk reported the following accounts for payment had been received.

1. Whitehead and Aldrich	Payroll Administration	£50.40*
2. A. Harkness	Salary and Expenses Quarter ended 30th September 2020	£1080.65*
3. HMRC	Tax on salary and expenses	£304 .58*
4. D. Metcalfe	Website Renewal	£71.86
5. A. Harkness	Computer Security Software	£30.00

*Payment approved by Chairman and Vice Chairman under delegated powers.

5015. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

5016. HALF YEARLY FINANCIAL STATEMENT AND PARISH COUNCIL ESTIMATES 2021/22:

The Clerk submitted a half yearly financial statement and report (circulated) dealing with the Parish Council's Estimates for 2020/21 the report gave details of actual spending in 2019/20 together with an update of spending in the current financial year and set out the proposed estimated spending for 2021/22.

The Clerk indicated the amount of expenditure required if the Parish Council was to meet the targets set out in the report and the anticipated balance at the end of the year.

The Chairman (Councillor D.Cranshaw) reminded the Parish Council that the Clerk should receive an annual increase in his salary.

The Parish Council then decided what the precept should be for next year.

The financial statement was accepted and referred to the Independent Financial Auditor and the Accounts Book signed by the Chairman (Councillor D. Cranshaw) the Vice Chairman (Councillor D. Metcalfe) and Clerk.

The Estimates as set out below were approved and the Parish Council's 2021/22 precept on Chorley Council would be £6,800.00. The Clerk's Salary would be increased by £300.00.

HALF YEAR FINANCIAL STATEMENT 2020 AND DRAFT ESTIMATES 2021/2022

LAST YEAR 2019/20	DESCRIPTION	CURRENT YEAR 2020/21	ESTIMATES 2021/22
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ACTUAL £		ORIGINAL £	ACTUAL £	£
RECEIPTS				
10452.00	B/FWD	15542.00	15542.00.	12000.00.
6527.00	PRECEPT	6527.00	6527.00	6527.00
273.00	GRANTS	273.00	273.00	273.00
261.00	VAT	178.00	178.00	180.00
128.00	HOGHTON STATIONERY REFUND	NIL	NIL	150.00
1574.00	CIL PAYMENTS	1442.00	1442.00	1500.00
19215.00.	TOTAL RECEIPTS	23962.00.	23962.	20630.00.
PAYMENTS				
4794.00	PAYROLL	5000.00	4088.00	5700.00
650.00	GRANTS – SECTION 137 PAYMENTS	600.00	NIL	750.00
380.00	INSURANCE	400.00	386.00	425.00
288.00	SUBSCRIPTIONS	300.00	341.00	375.00
50.00	AUDIT FEES	50.00	50.00	50.00
124.00	HIRE OF ROOMS	170.00	23.00	230.00
320.00	STATIONERY AND EQUIPMENT	600.00	145.00	600.00
NIL	TRAINING	75.00	NIL	75.00
NIL	WREATH	30.00	NIL	30.00

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1537.00	PARISH PLAN	4000.00	NIL	7500.00
85.00	PARISH POUND	1000.00		2500.00
NIL	NOTICE BOARDS	300.00	NIL	500.00
NIL	ELECTION FEES	NIL	NIL	1400.00
15.00	BEST KEPT VILLAGE COMPETITION	NIL	20.00	20.00
NIL	DENHAM QUARRY MANAGMENT PLAN	500.00	NIL	500.00
NIL	DENHAM QUARRY MANAGMENT PLAN	500.00	NIL	500.00
NIL	MAINTENANCE	500.00	100.00	500.00
120.00	PAYROLL SERVICES	120.00	151.00	200.00.
100.00.	WEBSITE	130.00	125.00	150.00
8463.00	TOTAL	13755.00	5429.00.	21505.00

5017. COMMUNICATIONS UPDATE:

Condensed versions had been submitted to Brindle Voice.

5018. PARISH POUND:

Following the site meeting when a suitable surface was agreed the contractor had now submitted his estimate for the work amounting to £1705.00.

The estimate by Mr John Savage was agreed and the work would be put in hand pending the completion of remedial work to the gable end of the adjoining property.

5019. PARISH PLAN - WELCOME TO BRINDLE SIGNS:

Details of the revised design for the signs as suggested by the County Council were circulated.

It was approved and the Clerk was authorised to proceed with the next stage.

5020. DATE OF NEXT MEETING:

Monday 11th January 2021 at 7.30 p.m.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 8.10 p.m.

SIGNED

**CHAIRMAN
11TH JANUARY 2021**