

**MINUTES OF THE MEETING OF
BRINDLE PARISH COUNCIL
HELD ON 11TH NOVEMBER 2019
AT THE COMMUNITY HALL
WATER STREET BRINDLE.
PRESENT:-**

**COUNCILLOR D.CRANSHAW (CHAIRMAN) D. METCALFE (VICE CHAIRMAN) -
COUNCILLORS C. HINDLE AND W. NELSON.**

ALSO IN ATTENDANCE:- SEVEN MEMBERS OF THE PUBLIC.

4897. APOLOGIES FOR ABSENCE:

Apologies for absence were submitted from Councillors J. Baldwin, Mrs S. Long, Dr. Ms P. McGovern Mrs B. Robinson and J. Swann.

4898. REMEMBRANCE DAY SERVICE:

The Chairman (Councillor D. Cranshaw) on behalf of the Parish Council thanked the Vice Chairman (Councillor D. Metcalfe) for representing the Parish Council at the service on 10th November 2019. He also thanked Dr. Ms P. McGovern and Partner for representing the Parish Council at the Remembrance Day Parade in Chorley.

4899. SIR LINDSAY HOYLE:

The Chairman (Councillor D. Cranshaw) on behalf of the Parish Council offered congratulations to Sir Lindsay on his appointment as Speaker of the House of Commons.

4900. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

4901. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 14th October 2019 having been previously circulated were approved as a correct record and signed by the Chairman.

4902. PUBLIC PARTICIPATION SESSION:

MEMBERS OF THE PUBLIC WERE INVITED TO GIVE THEIR VIEWS AND ASK QUESTIONS OF THE PARISH COUNCIL ON ISSUES ON THE AGENDA OR RAISE ISSUES FOR CONSIDERATION. MEMBERS OF THE PUBLIC PRESENT RAISED THE FOLLOWING ISSUES:

TRAFFIC SPEEDS - SANDY LANE/SMITHY LANE/WATER STREET:

The Clerk reported the current situation regarding the proposed public meeting with County Councillor Snowden, officers from the County Highways Department, the police and local residents regarding road safety aspects on the B5256 Sandy Lane, Smithy Lane and Water Street.

When a date had been agreed local residents would be notified in advance.

Concerned residents indicated the type of measures they wished to see undertaken and particular reference was made to the need to improve visibility at the junction of Smithy Lane and Sandy Lane. It was hoped that the meeting would take place as soon as possible.

Reference was also made to a heavy goods vehicle which regularly contravened the Weight Restriction Order, The police would be asked to investigate this.

FORMER SAND PIT- SANDY LANE:

A Member of the Public commented on developments at the site.

Chorley Council would be asked for further information on the matter.

AS THERE WERE NO FURTHER ISSUES RAISED THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.

4903. POLICE LIAISON:

(A). POLICING:

The police were not present. It was reported the Special Sergeant Bullock had been transferred to Skelmersdale and that he had informed the Clerk that the police officer responsible for the Parish would be PCSO J. Reardon. He would be approached regarding attendance at Parish Council meeting.

The Clerk circulated a Police and Crime Commissioner consultation document concerning looking out for others.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

4904. COMMUNITY HALL:

A report was presented on current activities. At the last meeting it was reported that the bushes at the Community Hall needed trimming. This work had now been done. The AGM would be held at the end of November.

The Chairman (Councillor D. Cranshaw) declared a personal and non prejudicial interests in this matter in respect of being a representative of the Parish Council on the Community Hall Management Committee.

4905. LALC REPORT:

The Lancashire 50+ Newsletter and the development of Website Accessibility were circulated.

The Chairman (Councillor D. Cranshaw) declared an interest in this matter being Chairman of the Association.

4906. HIGHWAY MATTERS:

(A). GREGSON LANE - FOOTPATH SIGN:

The sign had still not been re-erected.

Additionally at the last meeting It was also reported that the public footpath sign at the bridleway in Bournes Row was missing the exact location was at the end of the bridleway which continued off Bournes Row to the railway line .The sign needed to be erected at the end of the bridleway just before the railway line at the stile leading into the field.

The Countryside Service had been contacted regarding the signs.

(B). FLOODING :

At the last meeting the possibility of flooding from the brook at the Community Hall had been investigated measures had already been taken to ensure this did not take place.

It was also reported that United Utilities had completed work to prevent further flooding at Top oth Lane.

Extensive flooding had occurred near Calverts Cottage and the school.

The Clerk would contact United Utilities about this.

Flooding was also reported near Bury Farm and at Windmill Lane the Clerk would notify the County Council.

(C). TOP OTH LANE - CONCEALED ENTRANCE SIGN:

The County Council had indicated that the criteria for the provision of a Concealed Entrance sign on Denham Lane near to 27 Top oth Lane where this lane met Denham Lane had not been met. No further action was proposed.

(D). BOURNES ROW - BRIDLEWAY:

Following the last meeting the Clerk had contacted Chorley Council regarding the fly tipping. They had indicated that as this was not obstructing the bridleway and was on private land they had asked the landowner to remove the fly tipping and the request was declined.

(E). WINDMILL LANE/DOVER LANE:

The flooded gully in Dover Lane outside Dover Cottage had been attended to. The ditches in Dover Lane had not been cleaned.

The County Council had been asked to clean the ditches as soon as possible.

(F). WINTER SERVICE BRIEFING:

A briefing note had been circulated on the winter service for highways.

(G). FOOTPATHS AND STILES:

The current situation regarding the stiles at footpath 23 was reported.

It was also reported that the stiles and gateways at footpath 63 had been padlocked preventing their use and the lighting under the subway on this footpath required attention.

The County Council would be asked to investigate this.

(H). SALT BINS:

The various salt bins in the Parish had been filled for the winter however, they had not been filled in a tidy fashion and there was spillage surrounding them.

The County Council would be notified.

(I). OVERGROWN TREES - SANDY LANE

There were several overgrown trees on Sandy Lane which were considered a hazard to buses.

The Clerk would notify the County Council.

(J). LITTER PICK SANDY LANE;

Chorley Council would be asked to undertake a litter pick of the grass verges.

(K). ABANDONED VEHICLE:

It was reported that there was an abandoned vehicle in Marsh Lane.

Chorley Council would be asked to remove it.

4907. CHORLEY COUNCIL REPORT:

A report was presented on matters affecting the Parish Council.

Resolved:- That the report be accepted.

4908. PLANNING REPORT:

(A) Decisions:

The Clerk reported that planning permission had been granted for a development at Sandy Lane and a certificate of lawfulness had been approved for a separate development of a property on Sandy Lane.

(B). Applications:

The Clerk reported that an application had been submitted to Chorley Council for planning permission relating to a site in Oram Road.

Details had been circulated to all Members and observations made, these would be reported to Chorley Council.

A second application had been submitted for a development in Holt Lane.

Details had been circulated to all Members reference was made to previous applications at this site but no further comments were made. Chorley Council would be informed.

A third application for a development in Sandy Lane was reported and details would be sent to all Members for comment.

4909. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment.

1. Community Hall	Hire of Room November 2019	£20.00.
2. A. Harkness	Print Cartridges	£110.00
3. Whitehead and Aldrich	Payroll Administration - quarter ended 30th September 2019	£48.00

Resolved:- That the accounts be paid and cheques signed.

4910. BUDGET PROCESS:

The Clerk submitted a report on the process for the making of the annual budget.

4911. HALF YEARLY FINANCIAL STATEMENT AND PARISH COUNCIL ESTIMATES 2020/21:

The Clerk submitted a half yearly financial statement and report (circulated) dealing with the Parish Council's Estimates for 2020/21 the report gave details of actual spending in 2018/19 together with an update of spending in the current financial year and set out the proposed estimated spending for 2020/21.

The report revised the allocations for the Parish Pound, grant allocations, maintenance costs the cost of local elections and the upgrade of the Parish Council website. He also recommended that the grant element for the community charge should be absorbed by the Parish Council.

The Clerk indicated the amount of expenditure required if the Parish Council was to meet these targets and the anticipated balance at the end of the year.

The Chairman (Councillor D.Cranshaw) reminded the Parish Council that last year they had agreed that the Clerk should receive an annual increase in his salary.

The Parish Council then decided what the precept should be for next year.

The financial statement was accepted and referred to the Independent Financial Auditor and the Accounts Book signed by the Chairman (Councillor D. Cranshaw) the Vice Chairman (Councillor D. Metcalfe) and Clerk.

The Estimates as set out below were approved and the Parish Council's 2020/21 precept on Chorley Council would be £6,800.00.

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HALF YEAR FINANCIAL STATEMENT 2019 AND DRAFT ESTIMATES 2020/2021

LAST YEAR 2018/19	DESCRIPTION	CURRENT YEAR 2019/20		ESTIMATES 2020/21
ACTUAL £		ORIGINAL £	ACTUAL £	£
RECEIPTS				
8338.00	B/FWD	10452.00	10452.00.	8452.00.
6527.00	PRECEPT	6527.00	6527.00	6527.00
273.00	GRANTS	273.00	273.00	273.00
225.00	VAT	261.00	261.00	160.00
5.00	INTEREST	5.00	5.00	10.00
150.00	HOGHTON STATIONERY REFUND	128.00	128.00	150.00
4777.00	CIL PAYMENTS	1574.00	1574.00	1574.00
1397.00	SHUTTLINGFIEL DS TRUST	NIL	NIL	NIL
21692.00.	TOTAL RECEIPTS	19220.00.	19220.00.	10348.00.
PAYMENTS				
4794.00	PAYROLL	5000.00	3899.00	5600.00
650.00	GRANTS – SECTION 137 PAYMENTS	600.00	300.00	600.00
380.00	INSURANCE	400.00	376.00	400.00
288.00	SUBSCRIPTIONS	300.00	308.00	350.00

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50.00	AUDIT FEES	50.00	50.00	50.00
124.00	HIRE OF ROOMS	170.00	80.00	180.00
320.00	STATIONERY AND EQUIPMENT	600.00	217.00	600.00
NIL	TRAINING	75.00	NIL	75.00
NIL	WREATH	30.00	NIL	30.00
1537.00	PARISH PLAN	4000.00	NIL	5000.00
85.00	PARISH POUND	1000.00		2500.00
NIL	NOTICE BOARDS	300.00	NIL	400.00
NIL	ELECTION FEES	NIL	NIL	1400.00
15.00	BEST KEPT VILLAGE COMPETITION	NIL	20.00	20.00
NIL	DENHAM QUARRY MANAGMENT PLAN	500.00	NIL	500.00
NIL	MAINTENANCE	500.00	100.00	500.00
120.00	PAYROLL SERVICES	120.00	98.00	200.00.
100.00.	WEBSITE	130.00	72.00	500.00
150.00	POPPY APPEAL	NIL	NIL	NIL
1500.00	SHUTTLINGFIEL DS TRUST	NIL	NIL	NIL
10113	TOTAL	13765.00	5520.00.	18905.00

4912. BEST KEPT VILLAGE COMPETITION - RESULTS:

The Clerk circulated a copy of the Judges report.

A copy of the report would be circulated to the various organisations and placed in Brindle Voice.

4913. DENHAM QUARRY:

The Vice Chairman (Councillor D. Metcalfe) and Clerk had attended a site meeting with a representative of Chorley Council and it had been agreed to replace the fencing at the Quarry Car Park and plant a hawthorn hedge behind the fencing to deter access.

4914. CHORLEY/PARISH LIAISON MEETING:

A report was presented on the meeting held at Chorley Town Hall on Wednesday 16th October 2019.

4915. CONSULTATIONS:

The Clerk circulated a consultation document dealing with the revised planning issues in the Central Lancashire Development Plan. A member submitted observations on the plan.

The Central Lancashire Team should be urged to seek to retain our precious greenbelt when new homes are built.

1. Where possible, build new houses on brownfield sites.
2. If new houses in greenfield sites are unavoidable, attach them to existing villages.
3. For new houses, ensure that there are adequate roads and services. sometimes houses are built in areas of inadequate roads and services.

The observations on the consultation document had been forwarded to the appropriate authorities.

4916. PARISH POUND:

Following the last meeting when suggestions to the original proposals had been made the Clerk circulated details of the alternative materials.

Further investigations would be made regarding an appropriate surface for the Parish Pound.

4917. PARISH PLAN - WELCOME TO BRINDLE SIGNS:

The Clerk reported the current situation regarding the provision of the signs.

It was suggested that as the current Parish Plan was over ten years old a review should be undertaken and put out for public consultation,

The Parish Council would consider possible projects to be included in the review at the next meeting.

4918. NOTICE BOARDS:

The Clerk reported on the current situation regarding changes to the notice board at Bournes Row. The notice board had been removed to allow work on the new notice board and planning permission was awaited.

4919. RAMBLERS ASSOCIATION - FOOTPATHS SURVEY:

The Clerk circulated a survey undertaken by the Chorley Ramblers Association detailing the condition of footpaths in the Parish.

The Clerk reminded the Parish Council that as part of the Parish Plan it had agreed to a programme of improvement work to the footpaths. He had asked the Association to prioritise those footpaths requiring attention.

4920. EASTERN PARISHES - PROJECTS:

The Parish Council was invited to submit projects for consideration by Chorley Eastern Parishes Committee. There were currently no projects to submit.

4921. BRINDLE ST. JAMES PARISH CHURCH:

The Parochial Church Council informed the Parish Council of their concern in respect of the trees at the boundary wall on Water Street.

There were two issues.

1. The damage caused by the roots to the stone wall - a close inspection had identified a bulging of the wall which in turn may have a detrimental effect upon the stability of the wall.

2. The ability of the trees to withstand high winds. They were seeking advice from an arboriculturalist and structural engineer. In addition they were in discussion with Chorley Borough Council in respect of the status of Tree Preservation Orders.

They would keep the Parish Council informed of any developments.

In addition to the above, one of the trees on Sandy Lane lost a large bough into the church grounds, thankfully not causing any damage. It had been inspected by the arboriculturalist and following his report and that of the structural engineer were seeking permission from Chorley Borough Council to have the tree cut down.

4922. DATE OF NEXT MEETING:

Monday 13th January 2020 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 9.20. p.m.

SIGNED

**CHAIRMAN
13TH JANUARY 2020.**